



SWAYAM SIDDHI COLLEGE OF MANAGEMENT & RESEARCH

Affiliated to University of Mumbai, Approved by AICTE, Recognised by DTE Govt Of Maharashtra

NAAC Accredited B+

Date: 15th June 2021

NOTICE

Notice is hereby given to all the members of the IQAC that an online meeting will be held on 25th June 2021 at 4 p.m. on Google Meet to discuss and decide on the following points:

AGENDA

1. To make additions / replacements to the IQAC committee.
2. To plan orientation and induction programme for the new batch students.
3. To continue with the Short Term Courses that was conducted earlier.
4. To arrange guest sessions for the development of Faculty and students.
5. Any other matter with the permission of the chair.


DIRECTOR

Director
Swayam Siddhi College of
Management & Research




IQAC COORDINATOR

IQAC Co-ordinator
Swayam Siddhi College of Management & Research
Bhiwandi Dist. Th. 21302, (M.S.)



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NAAC Accrediated B+

Minutes

Minutes of the online meeting of the IQAC members held on **25th June** over Google Meet.

- Members Present in Meeting** -
- 1) Dr.Arlop Johnviera
 - 2) Mr.C.A Ujwal Dhokania
 - 3) Prof.Sharique Momin
 - 4) Prof. Rahul Shah
 - 5) Prof.,Dharmaraja Ganeshan
 - 6) Mr. Avinash Singh
 - 7) Prof.Jategaonkar Suhas

Following points were discussed and resolutions were passed in the meeting.

1. Welcome address:

The new director welcomed the members of the IQAC committee for the first meeting of the new academic year and made following replacements to the IQAC committee-

- Student Representatives:** Mr.Saud Ansari
Ms.Tanzeel Momin
Ms. Ashwini Shinde
Mr. Suraj Kumbhar
- Alumni Member :** Mr. Bavik Bhanushali
Mr.Mustaqeem Shah

2. Orientation Programme:

It was decided to conduct the orientation programme in the first week of September.

3. Continuation of STCs:

Continuing with the STCs of last year, it was decided to conduct STCs on Advanced Excel and Personality and Spoken English for the current MMS students.

4. Guest Lecture:

It was decided to conduct few guest lecture sessions in the coming months for the development of faculty and students alike.

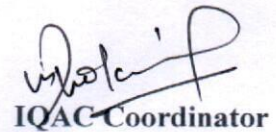
5. Vote of Thanks:

As there was no other matter for discussion, the meeting ended with a vote of thanks to the chair by Mr.Dharmaraja Ganeshan.


Director

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IQAC Coordinator

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Date: 24th January 2022.

NOTICE

Notice is hereby given to all the members of the IQAC that a meeting will be held on 31st Jan 2022 at 4 p.m in Director's Cabin, to discuss and decide on the following points:

AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To review the activities of the first half of the year.
3. To conduct STC on Personality Development and Training
4. Any other matter with the permission of the chair.

Director

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MINUTES

Minutes of the meeting of the IQAC members held on 31st Jan, 2022 at 4 p.m. in Director's Cabin

- Members Present in Meeting** -
- 1) Dr.Arlop Johnviera
 - 2) Mr.C.A Ujwal Dhokania
 - 3) Prof.Sharique Momin
 - 4) Prof. Rahul Shah
 - 5) Prof.,Dharmaraja Ganeshan
 - 6) Mr. Avinash Singh

Following points were discussed and resolutions were passed in the meeting.

1. Welcome address:

The director welcomed the members of the IQAC committee for the meeting.

2. Confirming of minutes:

The IQAC coordinator read the minutes of the previous meeting and it was confirmed by the members present.

3. Short Term Course:

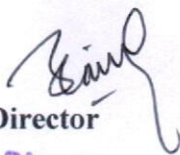
It was decided to conduct a STC on Personal Grooming and Training in the second week of February.

4. Review of activities:

The committee reviewed the activities carried out during the first half of the year.

5. Vote of Thanks:

As there was no other matter for discussion, the meeting ended with a vote of thanks to the chair by Prof.Rahul Shah


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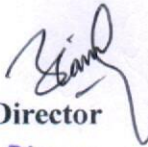
Date: 6th Feb.2022

NOTICE

Notice is hereby given to all the members of the IQAC that a meeting will be held on 11th Feb 2022, to discuss and decide on the following points:

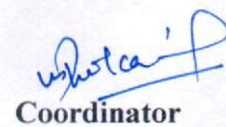
AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To conduct few guest lectures to get the students job ready.
3. To conduct STC on Personality Development & Personal Grooming.
4. To conduct Convocation for MMS students in the month of March.
5. Any other matter with the Permission of the Chairman.


Director

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Swayam Siddhi College of
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Coordinator

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MINUTES

Minutes of the meeting of the IQAC members held on 11th Feb.2022 in the Director's Cabin.

- Members Present in Meeting** -
- 1) Dr.Arlop Johnviera
 - 2) Mr.C.A Ujwal Dhokania
 - 3) Prof.,Dharmaraja Ganeshan
 - 4) Mr. Avinash Singh
 - 5) Prof.Jategaonkar Suhas
 - 6) Prof.Sharique Momin
 - 7) Prof. Rahul Shah

Following points were discussed and resolutions were passed in the meeting.

- 1. Welcome address by the IQAC coordinator:**
The IQAC coordinator of the college welcomed all the members.
- 2. Confirming of minutes:**
The IQAC coordinator read the minutes of the previous meeting and it was confirmed by the members present.
- 3. Guest Lecture Sessions**
It was decided to arrange few guest lectures and schedule few special training sessions for the students to improve their management skills.
- 4. STC :**
It was decided to conduct an STC on Personality Development & Personal Grooming in the last week of March.
- 5. Convocation:**
It was decided to conduct convocation of successful MMS students in the second week of March
- 6. Vote of Thanks:**
There being no other business, the meeting ended with a Vote of Thanks to the chair by Mr.Rahul Shah.


Director

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Date: 21st May 2022

NOTICE

Notice is hereby given to all the members of the IQAC that a meeting will be held on 30th May 2022 at 11 a.m. in Director's Cabin to discuss and decide on the following points:

AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To review work done in 2nd Half 2021-22
3. Any other matter with the Permission of the Chairman.



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MINUTES

Minutes of the meeting of the IQAC members held 30th May 2022 at 11 a.m. in Director's Cabin.

- Members Present in Meeting** -
- 1) Dr.Arlop Johnviera
 - 2) Mr.C.A Ujwal Dhokania
 - 3) Prof.Sharique Momin
 - 4) Prof. Rahul Shah
 - 5) Prof.,Dharmaraja Ganeshan
 - 6) Mr. Avinash Singh
 - 7) Prof.Jategaonkar Suhas

Following points were discussed and resolutions were passed in the meeting.

1. **Welcome address by the IQAC coordinator :**
The IQAC coordinator of the college welcomed all the members.
2. **Confirming of minutes:**
The IQAC coordinator read the minutes of the previous meeting and it was confirmed by the members present.
3. **Work Review:**
It was decided to review work done in 2nd Half 2021-22
4. **Vote of Thanks:**
There being no other business, the meeting ended with a Vote of Thanks to the chair by Prof.Jategaonkar Suhas



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IQAC COMMITTEE

2021-22

Action Taken Report (1st Meeting)

Sr.No	Particulars / Resolution	Action taken /steps initiated
1	Orientation programme	Orientation Programme for FYMMS New Batch was conducted in the first week of September
2	Short Term Courses	30 hrs online STC on Advanced Excel was conducted from 1.07.21 to 12.07.21
4	Guest Lectures, Workshops, webinars etc.	<ul style="list-style-type: none">• Workshop on leadership was conducted by Mr.Ganesh Bhatt on 7th August 2021 and another workshop on Team Building was conducted by him on 20th August 2021.• Session on Resume writing by Prof.Dharmaraja Ganeshan• Personality transformation programme by Mr.Prathamesh Veiling.• Webinar on nutrition and its importance on personality development by Mrs.Sangeeta Patki, Clinical Dietician.• Guest lectures conducted on different date on the following topics – Opportunities in corporate sector, supply chain management, opportunities in real estate, investment planning etc.


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IQAC COMMITTEE

(2021-22)

Action Taken Report (2nd Meeting)

Sr.No	Particulars / Resolution	Action taken /steps initiated
1	STC	A STC on Personal Grooming and Training was conducted on 10 th Feb.
2	Review of activities of the first half of the year.	The academic and non-academic activities were reviewed and various committees were instructed to update documents of all the activities done by them.

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IQAC COMMITTEE

(2021-22)

Action Taken Report (3rd Meeting)

Sr.No	Particulars / Resolution	Action taken /steps initiated
1	Guest Lecture Sessions	Following guest lectures were conducted on – <ul style="list-style-type: none">• Marketing strategies and MMS education• Mock interviews• Job opportunities in Finance sector
2	STC	<ul style="list-style-type: none">• A STC on Personality Development and Personal Grooming was conducted – Ms.Ankita Advani from 26th March to 31st March• A STC on Spoken English was conducted from 29th March to 12th April
3	Convocation	Convocation Ceremony for MMS was conducted in the College with Dr.Jyoti Sharma and Dr.V.B.Tayde as guests.


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IQAC COMMITTEE

(2021-22)

Action Taken Report (4th meeting)

Sr.No	Particulars / Resolution	Action taken /steps initiated
1	Review of activities of the second half of the year.	The academic and non-academic activities were reviewed and various committees were instructed to update documents of all the activities done by them.



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