



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SWAYAM SIDDHI MITRA SANGH'S COLLEGE OF MANAGEMENT AND RESEARCH
Name of the head of the Institution		DR. GINLIANLAL BHURIL
Designation		Director
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		919819595554
Mobile no.		7977935407
Registered Email		director@sscrrmba.in
Alternate Email		admin@sscrrmba.in
Address		Sonadevi Compound, Kalyan-Bhiwandi Road, Temghar, Bhiwandi, Dist- Thane
City/Town		bhiwandi
State/UT		Maharashtra
Pincode		421302

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	CA UJWAL DHOKANIA
Phone no/Alternate Phone no.	919819595554
Mobile no.	7977935407
Registered Email	admin@sscrrmba.in
Alternate Email	ujwaldokania@sscrrmba.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.swayamsiddhi.org/naac
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.swayamsiddhi.org/files/uqgd/37998c_de7b895c66754e7894befe195fc9e7ae.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.51	2017	27-Mar-2017	26-Mar-2022

6. Date of Establishment of IQAC	22-Jun-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
STC on Advance Excel	15-Oct-2019	90

	7	
STC on Personality Development	19-Dec-2019 7	88
STC on Digital Marketing	21-Jan-2020 7	72
STC on Leadership & Team Building	01-Feb-2020 7	60
STC on Reume Making & Interview Skills	22-Feb-2020 7	75
STC On Team Building Activities	09-Mar-2020 7	85

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Students Development Through Various Value Added Courses like Personality Development Spoken English , Advanced Excel, Digital Marketing, Research methodology 2. Regular meetings of Internal Quality Assurance Cell 3. Industry Oriented Guest lectures, Placement Oriented Mock interview, GD etc, 4. Collection, analysis of Feedback from all stakeholders and action taken for

improvement 5. Mentoring System for betterment of Students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To continue students - mentoring system	Students Mentoring was introduced in 201617. Each Mentee meet the Mentor to discuss their problems, shortcomings for academic improvement of the Mentee
To collect feedback from various stakeholders	Feedback forms were collected from various stakeholders (Students, Teachers, Employers, Alumni, Parents)
To Introduce Value Added Courses for Students	6 Short Term Courses were conducted during the year to meet the Industry Requirements
To Conduct Industry Oriented Lectures	Lectures of Expert from Industry were conducted on topics like Opportunitis in Finance Marketing Sector, Mock Interview, Banking Sector, Real Estate Industry
To organize various awareness programmes for students	Many Awareness Programmes were organised dureing the Yaer through CSR Activities

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CDC COMITTEE	25-Apr-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

28-Dec-2019

17. Does the Institution have Management Information System ?

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Yes, the Institution has MIS. The head of the institute, the director works in consultation with the management. Management Information system has been used in practice to store student data such as personal data, Course Fees, Exam records, placement details and library details. Library uses Delnet library software which is integrated multiuser, multitasking library information software that supports all inhouse operations of the library. The software has all inbuilt facilities required for library service out of which we have availed service package as Acquisition, Catalogue, Circulation, Serial Control, and OPAC. The database of books available in the library is being updated on day to day basis. Use of software like Tally in the administration and finance unit helps to view fee category wise student data, admission status for all class, cast category wise statistical report, admission fee summary report, library status details etc. The Institute also uses auto generated biometric attendance system for the faculty, nonteaching staff attendance records. The Scholarship System is also automated. The students fill up the online form which is further verified and submitted to the social welfare department for approval and disbursement of scholarship to the student's account. Further the process of AICTE, where online application form for the extension of approval filled by the Institute. The Institute is affiliated University of Mumbai, therefore the entire academic. Teaching, learning evaluation process is paperless.</p>
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Swayam Siddhi College of Management & Research is accredited by NAAC B+ grade in 2016-17. The course curriculum of the institute is as per the guidelines prescribed by University of Mumbai. The academic calendar displayed by the university, is followed by the institute. The Department of Academic Committee discusses at the beginning about the policies and strategies for the best methods of deliverance of curriculum are planned. The Course Coordinator prepares the academic calendar, and faculties are asked to prepare course

lesson plans of their classroom teachings as this helps in clarity of syllabus and distribution of syllabus and ensures timely completion of syllabus. The Director of the institute also conducts periodical reviews along with the course coordinator of the portions covered by the faculties and also student attendance. a) The action plan for effective implementation of the curriculum are detailed below: At the beginning of the academic session, students undergo 4 days Induction and Orientation program, where industry and academic experts guide, mentor and encourage students for creating a better career. The faculties of each subject/specialization make students aware about the Course Outcomes which are defined for each course, the course coordinator is assigned task to act as link between students and respective faculties of the subject. Course coordinator plans, communicate and executes the time table for the new batch and primarily does the mapping work, designing of course objectives and outcomes. Based on the subjects, each individual faculty decides their existing evaluation pattern and assesses the students. University of Mumbai guidelines, the course are divided in 40 marks internal and 60 marks external exams of each subject. College conducts all first year course semester wise exams as per guidelines of Mumbai University for students for external evaluation. The course coordinator with the help of other faculty's members designs remedial lectures for slow and weak learners after completion of syllabus. Academic process is well maintained through systematic operating procedure b) In built curriculum facilitation activities- Teaching-Learning process is as follows: Faculties engage the students through Interactive, Collaborative and Independent Learning methods. The faculties aim to strengthen the problem solving and critical thinking skills at the same time encourage students to develop an ability to work on minimal guidance. A number of training sessions are arranged by Head - Training and Placement Cell to equip the students with skill sets required during campus recruitment drives by the various industries. STC are conducted as required for placement and career point of students. Industrial visits are a major part of our course as it helps the students for corporate know how. Value addition lectures/seminar is delivered by experts from industry and academic to supplement the curriculum input. Value addition courses are conducted to enhance employability skills of students. ICT enabled classrooms help students to develop and boost their skills. Students are encouraged to participate in various competitions organised by other colleges. Robust library facility with e- books, e-journals, magazines, and reference books are purchased every year for student's benefits.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
STC on Advance Excel	Nil	15/10/2019	8	Employability	Excel Skills
STC on Personality Development P	Nil	19/12/2019	8	Entrepreneurship	Communication Skills
STC on Digital Marketing	Nil	21/01/2020	8	Employability	Marketing skills
STC on Building Teams That Work	Nil	01/02/2020	8	Employability	Team Building Skills

STC on Resume Making Interview Skill	Nil	22/02/2020	8	Employability	Making Ready for Employment
STC on Team Building Activities	Nil	09/03/2020	8	Employability	Team Building Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MMS	FINANCE, MARKETING, HR, OPERATIONS, SYSTEMS	01/08/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	235	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
STC on Advance Excel	15/10/2019	72
STC on Personality Development Spoken English	19/12/2019	88
STC on Digital Marketing	21/01/2020	72
STC on Building Teams That Wok	01/02/2020	60
STC on Resume Making Interview Skill	22/02/2020	75
STC on Team Building Activities	09/03/2020	85
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MMS	FINANCE, MARKETING, HR, OPERATIONS, SYSTEMS	360

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The Director and the IQAC committee coordinate to collect feedback periodically from Student, Parents, Resource persons, Alumni Employers on curriculum aspects and courses. They are informed and given the liberty to submit their suggestions, grievances and problems anytime during the semester to the Grievance Redressal Committee. The students also give their feedback on the curriculum through their mentors and the students' feedbacks are given due consideration. The feedback from the faculty is obtained through discussions in faculty meetings and through self appraisal system. In every area where improvements are required discussed in respective committee. Feedback from the alumni is solicited through consultation during alumni meets. Feedback from the parents is conveyed in the Parent Teacher meeting. Suggestions and comments given by the guardians are also taken into account for future development. We consider the feedback and valuable suggestions and taking necessary steps for the welfare of the students. The suggestions received through the feedback are promptly communicated to the faculty members and respective committee. Proper suggestions were formulated and communicated to ensure the proper re-Dressel of student's academic grievances. Weblink for Same:
<https://sscmrmba.in/NAAC/1920/Criteria-1/FEEDBACK.pdf>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MMS	Finance, Marketing, Operations, HR & IT	180	227	180

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	0	360	0	18	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	18	18	6	2	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Mentors are assigned in the Institution to monitor and guide students all through the two years. The institution has an arrangement of teaching called the Mentor-Mentee concept, whereby a faculty as a mentor is allotted to 18 students to take care of his/her scholarly, mental prosperity, class participation and execution. Additionally, it acts as a link between the Students and the Institution. The Institution has a standard Mentor-Mentee format to maintain the uniformity in keeping Academic and non-academic related record of the students. Twice in a month mentoring is conducted by every mentor and discuss all their Academic and Personal Problems. All the Academic and Non-Academic points discussed with the students are recorded by the Mentors in the prescribed format. The Mentors also keep track of the overall performance of the students during the Summer Internship Project by constant interaction with the guide designated to the student by the college. The mentor's role is to guide, to offer guidance, and to help the mentee. The Mentor helps the students to improve their capacities and abilities through perception, evaluation, displaying, and giving direction. The newly admitted students are asked to fill up the profiling form in advance of their first profiling meeting. The information helps the mentor to understand to get to know the Mentee. The self-appraisal form provides the snapshot of the mentee's overall skill sets their corresponding strengths and weaknesses. Given the mentee profile and the self-appraisal form, the mentors offer valuable insight into the stuff to excel and helping them to settle on the best strategy in troublesome circumstances. The mentor plays a very vital role in the overall development of the students (mentee's) personality in terms of their communication skills, presentation skills, etc. Counselling sessions are done by the Mentors to push slow learners. Additionally, the Institution also conducts training programs for the students exclusively for their specialization. This activity helps to develop student's innate abilities and skills to make them Industry ready. The role of the mentee is to participate in open and honest discussions with the mentor online/offline mode to take responsibility for personal growth and development. The mentor calls for the meeting with the respective mentees regularly to know about the latter's progress concerning their knowledge and skills. The mentors help their wards in keeping the focus on the track in their career through constant advice, skills development, networking, etc. The Director of the Institution meets all faculty mentors at least once a month for the reviewing of proper implementation of the mentoring system. The Director suggests and advises mentors whenever necessary. The Department of Academic Committee of the Institution discusses the mentoring related issues at least once in a semester and revises or upgrade the system if necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
360	18	1 : 20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	18	0	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
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international level

bodies

No Data Entered/Not Applicable !!!

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MMS	747	III	19/12/2019	30/01/2020
MMS	747	IV	06/10/2020	09/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The University of Mumbai has adopted major reform in the evaluation by introducing Credit based credit and the institute has adopted the same. The new syllabus offers choice based credit system which introduced new types of CIE in operations at institute level. The evaluation criteria of the students is decided by university and given in university syllabus. The evaluation has two components 1. External Examination 2. Internal Evaluation. Concurrent Internal Evaluation applicable across all the semesters. Summer Internship Project and Dissertation Projects are compulsory which is evaluated through project report, internal viva and external viva. The syllabus copy and course evaluation criteria published by Mumbai University is communicated to each student in the class by Course faculty. Evaluation of the students is a continuous process which starts at beginning of semester and ends before the date of commencement of university exam, the concurrent evaluation has set standard types as per the university guidelines and teacher adopts the same. Students get the information about two evaluation processes during the induction program wherein exam committee in detail explains the process of evaluation throughout the program spread over four semesters. Also periodical addressing by course coordinator and regular information by concerned faculty in the class and are directed to visit university website. Current evaluation system for the full credit courses is divided into two categories and the marking scheme is as follows: External Examination: 60 Marks (7 questions with internal options spread across the syllabus). Internal Evaluation: 40 Marks based on continuous internal evaluation carried by individual faculty members by conducting class test, assignments, presentations, case study and surprise test.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute accredited by NAAC B in 2016-17 signifies that Institute follows Quality Management System which ensures academic calendar designing process as an inherent part of the academic planning. The academic calendar uploaded on website and received by Mumbai University forms the basis for designing institutional academic calendar. The calendar published by the university consists of semester commencement and end dates, with holiday list and midterm break which gives guidelines to formulate the time table for the institute, which is basic element for NAAC. Course coordinator prepares the academic calendar with the help of all committee heads with their roles and responsibilities. All faculty members and committee heads follow the standard operating procedures and conduct the events and academic activities by communicating students in advance notice. All Internal Assessment Exams for MMS

Sem I Sem II are conducted on dates are pre-decided as per Academic Calendar. In Sem III IV University Assessment Exams Like Strategic Management Project Management Papers are scheduled as per University Time Table Other Internal Papers are conducted by institution as per Academic Calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sscmrmba.in/NAAC/1920/Criteria-2/PO%20&%20CO%202019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
747	MMS	Finance, Marketing, HR, IT & Operations	172	172	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.swayamsiddhi.org/_files/ugd/37998c_12f2472935744a3ea69fc631ae370055.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	90	Ankit Multitrade Private Limited	25000	25000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Operations for non-science	Marketing/ Finance/ HR/ Operation/ IT	07/08/2019
Seminar on paper writing and presentation	Marketing/ Finance/ HR/ Operation/ IT	13/10/2019
Workshop on leadership and team building	Marketing/ Finance/ HR/ Operation/ IT	21/10/2019
Seminar on how to formulate research title, objective and hypothesis	Marketing/ Finance/ HR/ Operation/ IT	18/11/2019

Workshop on multivariate Analysis	Marketing/ Finance/ HR/ Operation/ IT	06/12/2019
Seminar on Art of writing research paper	Marketing/ Finance/ HR/ Operation/ IT	24/12/2019
Workshop on Meta analysis and bibliometric Analysis	Marketing/ Finance/ HR/ Operation/ IT	09/01/2020
Seminar on opportunities in Financial Market	Marketing/ Finance/ HR/ Operation/ IT	25/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Swayam Siddhi Incubation Center	Ansari Javeriya Riyaz Parveen	SSCMR	Regent Resturant	Sole	22/11/2019
Swayam Siddhi Incubation Center	Chandmare Amol Milind Janabai	SSCMR	Milind Garment Shop	Sole	22/11/2019
Swayam Siddhi Incubation Center	Gandhe Shreyash Sanjay Sonali	SSCMR	True Ice-Cream Shop	Sole	22/11/2019
Swayam Siddhi Incubation Center	Kode Dinesh Kaluram Sunita	SSCMR	D Dairy Shop	Sole	22/11/2019
Swayam Siddhi Incubation Center	Patil Pranay Pandit Kalpana	SSCMR	Shree Xerox Centre	Sole	22/11/2019
Swayam Siddhi Incubation Center	Verma Bablu Mahend rakumar Vedkora	SSCMR	Verma Dhaba	Sole	22/11/2019
Swayam Siddhi Incubation Center	Walanj Shubham Ravindra Malti	SSCMR	Ganesh Tea and Coffee Shop	Sole	22/11/2019
Swayam Siddhi Incubation Center	Momin Kashaf Sajid Neelam	SSCMR	A1 Chinese Corner	Sole	22/11/2019
Swayam Siddhi	Singh Rahul	SSCMR	Singh Juice Centre	Sole	22/11/2019

Incubation Center	Shyamruchi Savitri				
Swayam Siddhi Incubation Center	Soni Abdullah Mohd. Kamil Shama	SSCMR	Share market Broker	Sole	22/11/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
MMS	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Management, Marketing, Finance	5	6
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Management, Marketing, Finance	9
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	0	Nill	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	0	Nill	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented	9	0	0	0

papers			
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Traffic Control Awareness	Traffic Police, Bhiwandi	6	44
Matadan Jagrukata Karykaram	Bhiwandi Nizampur Municipal Corporation	5	50
Joy of Giving Programme	Aulia Masjid	7	43
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness	Traffic Police, Bhiwandi	Traffic Control Awareness	6	44
Election Awareness Programme	Bhiwandi Nizampur Municipal Corporation	Matadan Jagrukata Karykaram	5	50
Joy of Giving Programme	Aulia Masjid	Joy of Giving Programme	7	43
Swaccha Bharat - Clean India CampaignSwaccha Bharat - Clean India Campaign	SSCMR Campus	Swaccha Bharat - Clean India Campaign	5	57
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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Inhouse Activity	18	Non-finance activity	1
Inhouse Activity	14	Non-finance activity	1
Inhouse Activity	16	Non-finance activity	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
SIP	Project	Various	01/05/2020	30/06/2020	180

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
R G institute of professional Trainng Pvt. Ltd.	12/11/2019	Training on skill development, organisational development and Entraprunership	195
Omkar Clinic	14/07/2019	Health Care	195
Pramod Ram Ujagar Tiwari Saket Institute Of Management	20/06/2018	Faculty Exchange, Skill Development	195
Ankit Multi trade Pvt. Ltd	05/07/2019	Skill Development, Organisational Development, Entrepreneurship and Internship	195
M/s Ibuesys Computech Pvt. Ltd.	05/07/2019	Skill Development, Organisational Development, Entrepreneurship and Internship	195
CA Ujwal Dhokania and Co.	05/07/2019	Skill Development, Organisational Development, Entrepreneurship and Internship	195

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7	7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E-Granthalaya	Fully	3.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10745	1590180	0	0	10745	1590180
Reference Books	302	315482	0	0	302	315482
Journals	2	2000	0	0	2	2000
Library Automation	1	5000	0	0	1	5000
Others (specify)	6	14780	0	0	6	14780
Digital Database	2	125020	0	0	2	125020

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
SAGAR BHANUSHALI	Learning Management System	PHP7 AND ANGULAR JAVASCRIPT	10/06/2016

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	9	30	28.91

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

House Keeping: The procedure of daily cleaning and up keeping is followed and looked after by the housekeeping staff of the institute. Infrastructure maintenance checklists are regularly updated and maintained in prominent area of the institute. Housekeeping staff is responsible for ensuring cleanliness of the entire Institute and regular garden work which keeps campus clean and green. Electricity: Generator backup facility is available to handle power failure issues. Security: Institutes security is looked after by the private security agency in two shifts round the clock. The security guards are on duty at the institute's main gate, parking areas etc. Maintenance of following thing is carried out regular interval and annual maintenance contracts (AMC) are signed with few vendors. Electrical Maintenance: Institute has Kirloskar Power Ltd, Generator backup for electricity with 35 KV. Generator maintenance AMC is maintained by Kirloskar Koel Ltd Services. Institute has also 5 Inverters in which 2 are online-ups which have 25 KV and 3 are offline which have 30 KV capacity and its maintenance AMC is maintained by Shanti Inverter company. Aqua guard and Water coolers: Institute has Water Cooler of 2,500 liters capacity . Installed and Maintained by Eureka Forbes Limited. Air Conditioners: Institute has A/C installed at various locations and is maintained as per the needs. Fire Fighting Equipments: Institute has 10 HP Booster Pump and it has installed at every floor to protect from fire incidents Library Software AMC: E-Granthalay, Delnet software's available for library access. Institute has taken membership from American British Library and it access to all staff and students for E-journals, E-Books and other research articles and information. Institute has

specious with teachings aids classroom to conduct quality and practical education.

https://www.swayamsiddhi.org/files/ugd/37998c_e1e9df93fe7f4e4091beaeb47ee65e53.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Students Scholarship	22	393336
Financial Support from Other Sources			
a) National	EBC, OBC, SBC, SC-ST VJNT	325	24130729
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
seminar on meta analysis and bibliometric Analysis	09/01/2020	18	Subhajitsen Gupta
seminar on Team and team building	22/02/2020	52	Ganesh Bhatt
seminar on How to formulate research title, objective and hypothesis	18/11/2019	55	Shubhani Sarangi
induction programme for Non-science	08/08/2019	50	Sanjeev Asher
Seminar on opportunities in finance market	25/02/2020	46	Shibani Sarangi
Operations for non science	07/08/2019	19	Pawan Bhadang
Leadership and Team Building	21/10/2019	53	Mrs Uzma Momin
International Yoga day celebration	21/07/2019	50	Mr. Ravi Bitla
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed

		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2019	Career Opportunities in Banking Sector	45	45	20	20
2020	Career Opportunities in Marketing and sales	49	49	15	19
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
HDFC, ICICI, SLYFOX PVT LTD, WHITE MERCURT PVT LTD, ACORD SEALS,	63	12	FLIPKART, HDFC, KOTAK MAHINDRA, ICICI, SBI LIFE INS, SANKY PROJECTS, ANGEL BROKING, LEAF.IDFC FIRST BANK, IBLUSYS	152	93
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	MMS	MGMT	Nil	PHD/LLB
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rupantaran Sports Cultural	Inter College Event-	642
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student is the main and prime focus at Swayam Siddhi College of Management Research. Along with curriculum designed by Mumbai University, we ensure the overall development of the students, which includes communication skills, presentation skills, general awareness, decision making skills, leadership skills, team work etc. To achieve overall development, institute organizes various team activities, guest lectures, workshops, seminars, out bound activities, competitions, cultural and sports activities. Students are involved in planning, organizing and control of all activities to motivate them and make them learn the administration and management skills. The student council at Swayam Siddhi College of Management Research : Designation Student's Name President Yogesh Patil Secretary Ekta Jaiswal Lady Representative Nisha Kanade Senior Faculty Member Prof. Vilas Tayade Sport Representative Juhi Ansari Cultural Representative Amol Charan Class Representative Rajat Naik Class Representative Ansari M Shahid The academic coordination committee is formed with an objective to perform and ensure smooth operation of all the academic activities. The committee ensures the regular conduct of lectures, completion of syllabus any other issues of students related to teaching learning process.

Discipline Committee at Swayam Siddhi College of Management Research: Discipline committee ensures the discipline in the class, during the activities and events. The objective of the committee is to motivate Discipline among the students and reduce the cases of indiscipline. Event Management and Media Committee: at Swayam Siddhi College of Management Research: The event management committee is formed for proper management of event right from the planning stage to its implementation. This committee is also responsible for post-event media coverage. Sports Committee: at Swayam Siddhi College of Management Research: Sports committee suggests various sports activities for making the students physically and mentally fit. The committee handles the responsibility of planning organizing and implementation of various sports activities. Cultural committee: at Swayam Siddhi College of Management Research: The objective of cultural committee is to provide students a platform to showcase their talent and also to make them improve their interpersonal skills and teamwork. The committee proposes various cultural programmes and coordinate for planning and its execution. Corporate relations: at Swayam Siddhi College of Management Research: .The committee helps to build and maintain the corporate relations that can mutually benefit companies as well as students. Senior managers in the company are approached for internships and

placements, guest lectures, industry visits etc. Training and Development committee: at Swayam Siddhi College of Management Research: Training and development committee works to identify the training needs and to satisfy the training needs with the best of the resources available for the overall development of the students. Library Committee: at Swayam Siddhi College of Management Research: .Library committee motivates students to read more, make the required books available and develop a learning culture.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

512

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association is not registered yet but it is under process for registration. But alumni association is established at college level and its functions are conducted as per the guidelines of University of Mumbai. The details of Alumni Association are as below: Alumni Cell Head: Prof. Suhas Jategaonar Chairman : Mr. Dhammapal Secretary: Mr. Members: Alumni's regularly visit the institute share their skills and experience, by offering their support to students are our most loyal supporters and our best ambassadors. The alumni network of institute is one of the biggest sources of placement opportunities to the students. Alumni can help students get placed at their respective organizations. Students work ethically and sincerely in the organization. Students always accept the role allotted to them during the campus and off the campus like recruiters place, industrial visit and social place. Institute regularly call alumni students as guest lecture to interact with current year students for knowledge and works experience. Alumni students also holds annual meet program and discuss about their past memories and college update for current year students benefits.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization management : The Institute supports a trend of decentralized governance system with proper well defined inter-relationships The management of the institute has main two basic committees, governing body (GB), Local Management Committee (LMC) and chairman, Director and HOD. Regular meetings of these committees are held for the effective and smooth functioning of the institute. There are three levels of Administrative structure under which all the activities of the institute are carried out. Society level - The management of the institute is directed by Governing Body, whose members, are appointed in accordance with the guidelines provided by the Director of Technical Education, University of Mumbai and AICTE. All Financial Decision are Taken by Management for Development of College in LMC Meetings. Institute level - All the main decisions related to the institute are taken by the Director in consultations with the Head of departments. Director is the academic and administrative head of the Institute and the Member of the Governing Body. Some financial power is

given to Director for the development of the institution. Director has Financial Power of Rs.25,000/- has various academic authorities like Introducing STC, Sport Events, Management Events, Cultural events Etc. Department level : The Department Heads are responsible for to look day-to-day administration of the department and report to the Director. Head of Dept. has Financial Power of Rs.10,000/- and various departmental activity authority eg. Conduct Guest lecture, etc In addition, any institute staff member can give suggestions and idea for improvement. Students also participate through different formal and informal feedback mechanisms. Suggestion box is kept in every department for suggestions from students. Management Trustees are approachable and accept all suggestions. Participative management: The institute always promotes the culture of participative management by involving staff and students in various activities. All decisions of the institution are governed by management. The students and faculties are allowed expressing themselves for any suggestions to improve the excellence in any aspect of the Institute.

1. Strategic Level The Director, HODs and staff members are involved to defining the policies and procedures, making guidelines and rules/regulations pertaining to admission, placement, discipline, grievance, counseling, training development, and library services etc., Staff members are also involved in deciding academic activities and examinations to be conducted in institute.

2. Functional Level At functional level the faculty members participate in sharing the knowledge by discussing on latest trends/technology during faculty meeting and Learning Club. Some Staff members are involved in preparation of annual budget of the department and institute.

3. Operational level: The Director of the institution is a member of the GB. The GB gives suggestions and monitors the procurement, introduction of new programs and welfare activities. All the staff members actively participate in implementing the policies, procedures, and framework designed by the management in order to maintain and achieve the quality standards and achieve vision and mission of the institution. Office staff is involved in executing day to day support services for students and faculties. Academic Development Committee (ADC).

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Institute is affiliated with Mumbai University which is a state university and all the affiliated institutes follow the syllabus framed by the university. The syllabus for MMS Program is revised in the academic year for semester I and II and for semester III and IV was revised in the academic year. The IQAC cell of the institute encouraged faculty members to participate in the curriculum development activity. Faculty members contributed in the syllabus revamping activity attended and conducted the FDP for various courses and specializations and invited as BoS member for paper-setting, paper checking work etc.
Human Resource Management	Teaching and Non teaching members are

encouraged to take part in FDP, Seminars and other value added activities. Teaching staff participated in the syllabus revision faculty development programmes organized by the institute. Also faculty members are encouraged to acquire the additional certifications to up skills themselves. Non teaching members encouraged to undergo training for various administrative activities to improve the skills.

Teaching and Learning

Looking at the requirement of blended learning and digitization of the teaching learning process institute purchased smart board which is used effectively by the faculty members. This smart board has access to media which helps faculty members to discuss the critical concepts in best possible way. For improving the quality of the teaching learning faculty members are encouraged to attend the FDP focused on outcome based education, choice based credit system, Blooms taxonomy etc. Also faculty members are encouraged to use the case study and simulations to make the teaching more effective. Faculty members utilize digital library and language lab facility and also encourage students to access the same for getting add-on knowledge.

Examination and Evaluation

Library increased the number of quality subscriptions of Journals and Magazines. Library has taken the membership of American British Library and Delnet software, database of the same is extensively used in the teaching learning. For ICT the institute utilizes the language lab to full extent for improving the communication skills. Institute upgraded the computer peripherals such as headsets, CPU etc. to match the requirements of language lab software.

Admission of Students

Admission procedure is as per the guidelines laid by DTE, Government of Maharashtra. Institute organize Counseling cell. Admission counseling cell is established at the institute to handle the queries related to the admission process. Counseling and mentoring to the aspiring students is carried on regular basis in order to help students in selecting the institute

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Tally Accounting Software Vendor: Tally Solutions Contact Details : 9819595554
Examination	Adme Software Vendor: Mr. Sandeep (Inficare Solution) Contact Details: 9890779815 LMS (Learning Management System) Vendor: Mr. Sagar Bhanushali Contact Details: 9890779815 Adme Software Vendor: Mr. Sandeep (Inficare Solution) Contact Details: 9890779815
Student Admission and Support	Adme Software Vendor: Mr. Sandeep (Inficare Solution) Contact Details: 9890779815 LMS (Learning Management System) Vendor: Mr. Sagar Bhanushali Contact Details: 9890779815
Administration	Smart Office Software (Bio Max Machine) for Face Reading and Finger Scan Vendor: Arth Solution Contact Details: 9167520311

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms. Tejal Mahajan	International Conference	Nil	4500
2019	Dr. G.S. Shikhare	National Conference	Nil	1500
2020	CA Ujwal Dhokania	International Conference	Nil	4000
2019	CS [Purvi Gosar	International Conference	Nil	1500
2019	Gangadhar Hugar	International Conference	Nil	1500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Paper Writing	Nil	13/10/2019	15/10/2019	18	Nil

	and Presentation					
2019	How to formulate Research Title, objectives and Hypothesis	Nil	18/11/2019	Nil	14	Nil
2019	Multivariate Analysis	Nil	06/12/2019	10/12/2019	18	Nil
2019	Art of writing Research Paper	Nil	23/12/2019	Nil	14	Nil
2020	Meta Analysis and Bibliometric Analysis	Nil	09/01/2020	Nil	18	Nil
2020	Team and Team building	Team and Team building	20/03/2020	Nil	12	2
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	11	12	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Travelling facilities, Advances, Free Lunch	Travelling facilities - home to college, Bonus, Free Lunch, Loans, Festival Advance	Free Foreign Study Tour, Management Concession, Free Transport Facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Audit by Qualified Chartered Accountants is conducted every year to verify whether the Books of Accounts are prepared as per statutory requirement and complies with legal requirements. Methodology of audit: Vouching of all

bank and cash transactions, Ledger scrutiny, analysis of fixed assets register, cash book, advance register, checking of bank reconciliation statement, scrutiny of all documents relating to purchase of fixed assets etc. Till date institute has maintained its record of not receiving any query from the external auditor. External Auditor's report include - 1. Balance Sheet 2. Income and Expenditure Account 3. Different Income and Expenditure Schedules 4. Notes forming the part of the accounts Institute regularly conducts internal and external financial audits every year in order to verify compliance with respect to rules, regulations, and standard operating procedures and to evaluate the adequacy of internal control systems and management of funds. Internal audits are conducted by the Accounts Section of the institute. Institute Budget is sanctioned by the management which gives directions for utilization of financial resources. Institute uses 'Tally' financial software for maintaining quantitative financial records and legitimate proofs of income and expenditures are maintained appropriately. In case of the expenses which are not pre-budgeted but are necessary to be done, prior permission from the appropriate authorities is taken well in advance before making such expenses. Biometric attendance system is used to record the attendance of the employees and is verified at the end of month. Before submitting the final report to the management, Internal Auditor periodically visits the institute every year to check and investigates all the records along with proofs. Till date institute has not received any query about mobilization of financial resources or concern over SOPs.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NAO	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UNIVERSITY OF MUMBAI	Yes	MGMT, IQAC HEAD, DIRECTOR
Administrative	No	Nil	Yes	MGMT, IQAC HEAD, DIRECTOR

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teacher meet for - 1) Students Progress Report 2) Students Mentoring 3) Feedback is taken from parents
--

6.5.3 – Development programmes for support staff (at least three)

1. Tally Training 2. Excel Training 3. Workshop on E-Resources
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Mentoring 2. Increase in Research Activities for Students as well as Faculty 3. Introduced Short Term Certificate Courses to meet the Industry Requirements
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	STC on Advanced Excel	15/10/2019	15/10/2019	22/10/2019	72
2019	STC on Personality Development and Spoken English	19/12/2019	19/12/2019	24/12/2019	88
2020	STC on Digital Marketing	21/01/2020	20/01/2020	28/01/2020	72
2020	STC on Building Teams that Work	01/02/2020	01/02/2020	19/02/2020	60
2020	STC on Resume Making and Interview Skills	22/02/2020	22/02/2020	07/03/2020	75
2020	STC on Team Building Activities	09/03/2020	09/03/2020	21/03/2020	85
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
WDC- WOMENS DAY CELEBRATION	08/03/2020	08/03/2020	70	0
“Mehndi & Poster Making Competition”	07/10/2019	07/10/2019	48	42

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. LED lights in the campus. 2. Tree Plantations in the garden area and in campus area. 3. Liquid and Solid waste dust bin at each floors 4. Cleanliness drives in the campus. 5. No Plastic Drive

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Rest Rooms	Yes	0
Ramp/Rails	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	17/08/2019	01	Traffic Control Awareness	Importance of traffic regulations	50
2019	1	1	10/10/2019	1	Matdan Jagrukta Karyakram	Importance of casting the vote	55
2019	1	1	21/12/2019	1	Joy of Giving Program	"Importance of sharing"- A social responsibilities	50
2020	1	1	22/02/2020	1	Swachh Bharat Abhiyaan Program"	Importance to cleaning and hygiene	37

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbook for Teaching Support Staff	15/04/2017	Code of Conduct Handbook for Teaching Support Staff is uploaded on Institution Website which states about various policies related to: • Duty hours • Attendance • Late reporting for work •

		Outdoor duty • Weekly off • Paid holidays • Vacation • Leave facilities • General
Code of Conduct Hand book for Students	15/04/2017	Code of Conduct Hand book for students is uploaded on Institution Website which states about various policies related to: 1. General Guidelines 2. Attendance and Leave Rules 3. Examination Guidelines 4. Ragging 5. Dress Code 6. Campus 7. Academics 8. Other Rules Regulation

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observance of independence day	15/08/2019	15/08/2019	70
Mahatma Gandhi Jayanti	02/10/2019	02/10/2019	53
Republic day celebration	26/01/2020	26/01/2020	45

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Led lights in the campus. Tree Plantations in the garden area and in campus area. Flowers and plant sapling in the campus. Liquid and Solid waste dust bin at each floors Cleanliness Drives in the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 1. Title of the Practice: "EMPOWERMENT FOR THE ECONOMICALLY WEAKER SECTION TO MAKE THEM SWAYAM SIDHHA" 2. Objectives of the Practice The institute is situated in Bhiwandi area where on an average around 70 of total population belong to economically weaker section. As we all knows encouraging and empowering this segment of the society is the basic need in this area to bring them in the main stream. To help them to overcome their financial difficulties, giving them higher education is the best way. Especially the girls from this section are empowered with the job opportunities that open with a professional post graduate degree. 3. The Context The Institute implements the practice of providing counseling, especially to the female students/ parents along with the students, to motivate them to study further. The process of counseling starts during the undergraduate programmes itself. We collect the details of such students' parents and arrange a session for them to guide them to make them understand the importance of education and to show how it will help them to change their social aspects. We organize various programmes such as Beti Bachao, Beti Padhao, Padhega India Tabhi Toh Badhega India, women empowerment programmes etc.to make them self-reliant that is swayam siddha. 4. The Practice As a part of higher education system, it is our prime responsibility to support the up-liftment of the society by contributing to it in various ways, and to promote the profession education especially from the minority and weaker section of the society especially girls. It is noticed that

most of the higher education institutes do not have the focus on this issue.

The main issues noticed by our institute are- a. Lack of knowledge about various government run schemes for economically weaker section students and girls students b. Social boundaries and limiting mind-set of the girls' parents c. Lack of financial support. d. Lack of career guidance facilities The counseling programs for the parents to convince them to allow their daughters to take up further studies from time to time and providing financial support to the needy was the best remedy to address these issues. The counseling Programme for the parents helps to spread the message especially for the girl students admitted for the courses. The parents of already admitted female students as well as the students doing well and the female/male achievers are used as a tool during the session to convince the other group of parents. 5. Evidence of Success The ratio of male and female students in the academic year is the indicator that our initiative in this area is really very fruitful. The academic excellence in the particular session and girls 'participation in various activities gives motivation to the parents of next generation to come forward. Inviting nominated female personalities from different area gives a feel of motivation and help to reduce gender differences in the admission record in the academic year. 6. Problems Encountered and Resources Required This institute is situated in the less developed area with high population from the minority section in which education for the girl child is least preferred. As this programme doesn't require any additional infrastructure or human resource, implementation is smooth. The institute took initiative under the guidance of director, HOD/ IQAC/Faculties and non-teaching staff are involved in the implementation process of this Programme. BEST PRACTICE 2 1. Title of the Practice : "Experiential learning through national and international industrial exposure" Outcome- Due to Covid 19, We Were Not Able To Conduct Any Exponential Learning Session/Activity

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sscmrmba.in/NAAC/1920/Criteria-7/BP1920.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Excellence through Innovative Teaching and Assessment Techniques Objectives:

- To bring a wide array of creative and innovative approaches into the learning process
- To enhance competencies by developing practical skills, critical thinking and inspiring creativity among students
- To make learning pleasant, optimistic and an enjoyable experience
- To develop and deploy innovative assessment tools to design the career of the students

For the management programs, students from diverse backgrounds are enrolled. We have a week-long induction program, to bring everyone on common platform. The students are given exposure to subjects like communication skills, finance, economics, statistics and Information Technology. We have the mentoring Programme, wherein each faculty is assigned with a group of mentees. Additionally, we also have the counseling sessions wherein the senior faculty attends to and addresses the student related issues and provides them necessary guidance and support.

Students are exposed to multiple projects as a part of the continuous assessment process. A lot of practical work is given in each course by the respective faculty. The internal assessment includes case study, role play, group work, presentations, team building activities, which are very crucial for their personality development. Summer internship projects and specialization projects are each for a period of at least two months. The students get practical exposure and experience the learning of the management concepts taught in the class. Industry-academia ties are further strengthened through

summer internship projects and specialization projects. The enablers include various techniques of student analysis viz. psychometric testing, student counseling, mentoring, career counseling. Additionally, innovative teaching pedagogy and evaluation are important enablers. Results are seen in the form of academic performance, placements and alumni achievements. In addition to the written examination, viva voce is conducted for summer internship project and specialization project. External experts from the industry are invited as resource persons for viva. Academic Result: Consistently More than 90 results since past five academic years

Provide the weblink of the institution

<https://sscmrmba.in/NAAC/1920/Criteria-7/2019-20Area%20of%20Distinctiveness%20of%20SSCMR.pdf>

8.Future Plans of Actions for Next Academic Year

SSCMR with a vision to be a world class Institution provides value based education, empowers students to become business professionals who are ethical, entrepreneurial, productive, future ready socially responsible citizens by adopting modern techniques for continuous improvement in learning process. 1. Value added courses, career oriented programs collaboration through MoUs will help in bridging the gap between theoretical learning and practical implications of the management concepts. 2. The Institution plans to allot mentors to Students to facilitate the Personal interaction in the form of Mentor-Mentee Programme to develop the research acumen amongst the Students. 3. The Grievance Redressal Cell established will ensure a ragging free atmosphere. A continuous feedback from students, teachers, parents and employers will be sought after as it will help in smooth running of the curriculum. 4. The students will be further encouraged to actively participate under various activities conducted in the campus and off the campus. 5. To Upgrade the Infrastructure Facilities for the benefit of the Students 6. To update the E-Resources, Databases in Library, to add more Books Reference Books