



# SWAYAM SIDDHI COLLEGE OF MANAGEMENT & RESEARCH

Affiliated to University of Mumbai, Approved by AICTE, Recognised by DTE Govt Of Maharashtra

NAAC Accredited B+

## IQAC COMMITTEE

(2022-23)

### NOTICE

**Date: 4.07.2022**

This is to inform all faculty that IQAC will be conducted on 9<sup>th</sup> July, 2022 at 11.00 am in NAAC Room to discuss the following points:

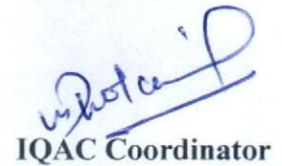
### AGENDA

1. To make additions / replacements to the IQAC committee.
2. To continue with the Short Term Courses that was conducted earlier.
3. To arrange Special Lecture sessions for students.
4. To conduct few CSR activities.
5. Any other matter with the permission of the chair.



Director

Director  
Swayam Siddhi College of  
Management & Research



IQAC Coordinator

IQAC Co-ordinator  
Swayam Siddhi College of Management & Research  
Bhiwandi Dist. Thane-421302, (M.S.)



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NAAC Accrediated B+

## IQAC COMMITTEE

### Minutes of the Meeting held on 09.07.2022

- Members Present in Meeting** -
- 1) Dr. Anil Matkar
  - 2) Dr.Sudhakar Iyer
  - 3) Prof.Ujwal Dhokania
  - 4) Mr.Avinash Singh
  - 5) Prof Sharique Momin
  - 6) Prof Huzaima Momin
  - 7) Prof Pratiksha D

Following points were discussed and resolutions were passed in the meeting.

#### 1. **Welcome address:**

The new director welcomed the members of the IQAC committee for the first meeting of the new academic year and made following replacements to the IQAC committee-

**Student Representative:** Mr. Suraj Kumbhar  
**Alumni Member :** Mr. Bavik Bhanushali  
Mr.Mustaqeem Shah  
Ms.Nikita Wagh

#### 2. **Continuation of STCs:**

Continuing with the STCs of last year, it was decided to conduct an STC on Spoken English in the July for the current MMS students.

#### 3. **Special Lecture Sessions:**

It was decided to conduct few Guest Lecture Sessions in the coming months for enhancing academic interests and proper foundation of management studies.

#### 4. **CSR activities:**

It was decided to conduct a couple of CSR activities related to 'Swachh Bharat Abhiyaan', Tree plantations, visit to orphanage or old age home etc.in the next couple of months.

#### 5. **Vote of Thanks:**

As there was no other matter for discussion, the meeting ended with a vote of thanks to the chair by Ms.Huzaima Momin.

  
Director

Director  
Swayam Siddhi College of  
Management & Research



  
IQAC Coordinator

IQAC Co-ordinator  
Siddhi College of Management & Research  
Bhuwadi Dist. Solapur, (M.S.)



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### IQAC COMMITTEE

(2022-23)

### NOTICE

**Date: 18.10.2022**

This is to inform all the Members of online meeting of NAAC- IQAC will be held on 24<sup>th</sup> October, 2022 at 11.00 am in Directors Cabin to discuss the following points

### AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To review the activities of the first half of the year.
3. To conduct STC on Personality Development and Advanced Excel
4. To plan orientation and induction programme for the new batch students in November.
5. To organize few guest lectures for the development of students.
6. To conduct International Industrial Visit (IV) for the students
7. Any other matter with the permission of the chair.

  
Director

Director  
Swayam Siddhi College of  
Management & Research



  
IQAC Coordinator

IQAC Co-ordinator  
Swayam Siddhi College of Management & Research  
Bhiwandi Dist. Thane-421302, (M.S.)



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## IQAC COMMITTEE (2022-23)

### Minutes of the Meeting held on 24.10.2022

<b>Members Present in Meeting</b> -	1) Dr.Sudhakar Iyer 2) Prof Dharamaraja Ganeshan 3) Prof Ujwal Dhokania 4) Prof Rahul Shah 5) Prof Sharique Momin 6) Prof Sanju Gupta 7) Prof Sagar Bhanushali 8) Prof Vilas Tayde
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Following points were discussed and resolutions were passed in the meeting.

**1. Welcome address:**

The director welcomed the members of the IQAC committee for the meeting.

**2. Confirming of minutes:**

The IQAC coordinator read the minutes of the previous meeting and it was confirmed by the members present.

**3. Short Term Course:**

It was decided to conduct a STC on Personal Grooming and Training in the second week of February.

**4. Orientation and Induction programme:**

It was decided to conduct orientation and induction programme for the new batch in the third week of November 2022.

**5. Guest lectures:**

It was decided to conduct few guest lectures in the month of December 2022 and January 2023.

**6. International Industrial Visit (IV):**

It was decided to organize an International IV in the third week of January 2023.

**7. Review of activities:**

The committee reviewed the activities carried out during the first half of the year.

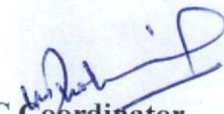
**8. Vote of Thanks:**

As there was no other matter for discussion, the meeting ended with a vote of thanks to the chair by Prof.Rahul Shah

  
Director

Director  
Swayam Siddhi College of  
Management & Research



  
IQAC Coordinator

IQAC Co-ordinator

Swayam Siddhi College of Management & Research  
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## IQAC COMMITTEE (2022-23)

### NOTICE

**Date: 03.02.2023**

This is to inform all the Members of online meeting of NAAC- IQAC will be conducted online on 10<sup>th</sup> February, 2023 at 11.00 am in the Director's Cabin to discuss the following points:

### AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To conduct STC on NISM Free Mutual Fund Training, Accounting Fundamentals and Basics of Microsoft Office and Tally.
3. Planning for Re-Accreditation of NAAC Cycle-2
4. Any other matter with the Permission of the Chairman.



Director

Director  
Swayam Siddhi College of  
Management & Research



Coordinator

**IQAC Co-ordinator**  
Swayam Siddhi College of Management & Research,  
Bhiwandi Dist. Thane-421302, (M.S.)



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## IQAC COMMITTEE

(2022-23)

### Minutes of the Meeting held on 10.02.2023

- Members Present in Meeting -
- 1) Dr. Anil Matkar
  - 2) Dr. Sudhakar Iyer
  - 3) Prof Ujwal Dhokania
  - 4) Prof. Pratiksha D.
  - 5) Prof Sharique Momin
  - 6) Mr. Avinash Singh

Following points were discussed and resolutions were passed in the meeting.

**1. Welcome address by the IQAC coordinator:**

The IQAC coordinator of the college welcomed all the members.

**2. Confirming of minutes:**

The IQAC coordinator read the minutes of the previous meeting and it was confirmed by the members present.

**3. STC :**

It was decided to conduct STCs on NISM Free Mutual Fund Training, Accounting Fundamentals, Basics of Microsoft Office & Tally in the months of March and April 2023.

**4. NAAC cycle -2:**

It was decided that the committee should plan and discuss with Management on Re-Accreditation Process of NAAC Cycle-2.

**5. Vote of Thanks:**

There being no other business, the meeting ended with a Vote of Thanks to the chair by Mr. Sharique Momin.

Director

Director

Swayam Siddhi College of  
Management & Research



IQAC Coordinator

IQAC Co-ordinator

Swayam Siddhi College of Management & Research  
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### IQAC COMMITTEE

(2022-23)

### NOTICE

**Date: 2.05.2023**

This is to inform all the Members of online meeting of NAAC- IQAC will be held on 6<sup>th</sup> May, 2023 at 2.00 pm in Directors Cabin to discuss the following points

1. To read and confirm the minutes of the previous meeting.
2. To review work done in 2<sup>nd</sup> Half 2022-23
3. Any other matter with the Permission of the Chairman.

  
Director

Director  
Swayam Siddhi College of  
Management & Research



  
IQAC Coordinator

**IQAC Co-ordinator**  
Swayam Siddhi College of Management & Research:  
Bhiwandi Dist. Thane-421302, (M.S.)



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### IQAC COMMITTEE (2022-23)

#### Minutes of the Meeting held on 06.05.2023

- Members Present in Meeting -
- 1) Dr. Anil Matkar
  - 2) Dr. Sudhakar Iyer
  - 3) Prof Ujwal Dhokania
  - 4) Prof. Pratiksha D.
  - 5) Prof Sharique Momin
  - 6) Mr. Avinash Singh
  - 7) Ms. Huzaima Momin

Following points were discussed and resolutions were passed in the meeting.

1. **Welcome address by the IQAC coordinator :**  
The IQAC coordinator of the college welcomed all the members.
2. **Confirming of minutes:**  
The IQAC coordinator read the minutes of the previous meeting and it was confirmed by the members present.
3. **Work Review:**  
It was decided to review work done in 2<sup>nd</sup> Half 2022-23
4. **Vote of Thanks:**  
There being no other business, the meeting ended with a Vote of Thanks to the chair by Ms. Huzaima Momin

Director

Director  
Swayam Siddhi College of  
Management & Research



IQAC Coordinator

IQAC Co-ordinator  
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## IQAC COMMITTEE

2022-23

### Action Taken Report (1<sup>st</sup> Meeting)

Sr.No	Particulars / Resolution	Action taken /steps initiated
1	STCs conducted	<ul style="list-style-type: none"><li>A STC on Spoken English was taken from 14<sup>th</sup> July by the faculties.</li></ul>
2	CSR activities	<ul style="list-style-type: none"><li>Tree plantation prog was carried out on 28<sup>th</sup> July 2022, in lakhivali village Bhiwandi Taluka.</li><li>Swachch Bharat Abhiyan was carried out on 12<sup>th</sup> Aug'2022 in college premises.</li><li>A programme 'Sahayog' was carried out at Anudanit Ashram School near Kharboa, Ravtyacha pada, Dist Thane.</li><li>WDC organized an eye-checking camp on 30<sup>th</sup> July 2022.</li></ul>
3	Special Lecture Sessions	<ul style="list-style-type: none"><li>Seminar on Library by Librarian Jagruti</li><li>Online Payment System by Prof.Pratiksha</li></ul>

Director

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Management & Research



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## IQAC COMMITTEE

(2022-23)

### Action Taken Report (2nd Meeting)

Sr.No	Particulars / Resolution	Action taken /steps initiated
1	STC	<ul style="list-style-type: none"><li>• STC on Advance Excel 23.11.2022 to 25.01.2023</li><li>• STC on Personality Development &amp; Personal grooming from 21.12.22 to 1.02.2023</li></ul>
2.	Orientation and Induction Programme	<ul style="list-style-type: none"><li>• The orientation and Induction Programme was conducted for the new batch from 18<sup>th</sup> Nov to 20<sup>th</sup> Nov.2022</li></ul>
3.	Guest Lectures conducted	<ul style="list-style-type: none"><li>• A guest lecture on Share market and NISM was conducted by Prof.Jitendra Pol</li><li>• Guest lecture on General Management by Dr.Sibani Sarangi</li><li>• Guest lecture on presentation skills and corporate etiquettes by Mr.Ganesh Bhatt.</li></ul>
4.	International Industrial Visit (IV)	<ul style="list-style-type: none"><li>• An International IV was organized from 15<sup>th</sup> Jan to 21<sup>st</sup> Jan'23.</li></ul>
5.	Review of activities of the first half of the year.	The academic and non-academic activities were reviewed and various committees were instructed to update documents of all the activities done by them.

  
Director

Director  
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## IQAC COMMITTEE (2022-23)

### Action Taken Report (3rd Meeting)

Sr.No	Particulars / Resolution	Action taken /steps initiated
1	STC	<ul style="list-style-type: none"><li>• NISM Free Mutual Fund Training program was conducted from 23.03.23 to 08.04.23 by Mr.Hanish Sinha.</li><li>• STC on 'Accounting Fundamentals' was conducted from 01.04.23- 13.04.23 by CA Ujwal Dhokania.</li><li>• Basics of Microsoft Office &amp; Tally was conducted from 17.04.23- 28.04.23 by Prof. Amit Singh &amp; Mrs.Pratiksha Deolalkar</li></ul>
2	NAAC Accreditation Cycle-2	Work started on completion of AQAR of the previous years.

  
Director

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## IQAC COMMITTEE

(2022-23)

### Action Taken Report (4<sup>th</sup> meeting)

Sr.No	Particulars / Resolution	Action taken /steps initiated
1	Review of activities of the second half of the year.	The academic and non-academic activities were reviewed and various committees were instructed to update documents of all the activities done by them.

Director

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IQAC Coordinator

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