YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution SWAYAM SIDDHI MITRA SANGH'S COLLEGE OF MANAGEMENT AND RESEARCH

- Name of the Head of the institution Dr.Anil Dhondiba Matkar

- Designation Director

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 918097545380

- Mobile no 8097545380

- Registered e-mail director@sscmrmba.in

- Alternate e-mail admin@sscmrmba.in

- Address Sonadevi Compound, Kalyan-Bhiwandi Road, Temghar

- City/Town Bhiwandi

- State/UT Maharashtra

- Pin Code 421302

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Urban

- Financial Status — **Self-financing**

- Name of the Affiliating University — **University of Mumbai**

- Name of the IQAC Coordinator — **CA Ujwal Dhokania**

- Phone No. — **9819595554**

- Alternate phone No. — **7977935407**

- Mobile — **9819595554**

- IQAC e-mail address — **iqacsscmr@gmail.com**

- Alternate Email address — **ujwaldokania@sscmrmba.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

http://www.swayamsiddhi.org/_files/ugd/37998c_472d639d1e79470c95c5dafd3744aa91.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://sscmrmba.org/NAAC/2223/Academic%20Calender_0001-1-14.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.51**	**2017**	**28/03/2017**	**27/03/2022**

6.Date of Establishment of IQAC   **22/06/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC — [View File]

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Regular meetings of Internal Quality Assurance Cell 2.Industry Oriented Guest lectures, Placement Oriented Mock interview, GD etc, 3.Collection, analysis of Feedback from all stakeholders and action taken for overall improvement 4. Hosted National Conference on Research in Feb.,2023 5. Students Development Through Various Value Added Courses like Personality Development, Advanced Excel, Spoken English, Personal Grooming & Training etc. 6. IQAC Conducted Intra & Inter College Competitions for Students like Debate, PPT, Quiz, Business Plans,etc 7.Collecting and Evaluation of Self-Appraisal Report.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To collect feedback from various stakeholders	**Feedback forms were collected from various stakeholders (Students, Teachers, Employers, Alumni, Parents)**
To Introduce Value Added Courses for Students	**5 Short Term Courses were conducted during the year to meet the Industry Requirements**
To give more exposure to Industry	**Conducted 2 Local Industrial Visits, 1 International Visit and Guest Lectures from Industry Experts**
To organize various awareness programmes for student	**Many Awareness Programmes were organised dureing the Year through CSR Activities like CSR Activity on Day at Orphange School, Blood Donation, Tree Plantation, Awareness Drives etc**
To continue students – mentoring system	**Students- Mentoring was introduced in 2016-17. Each Mentee meet the Mentor to discuss their problems, shortcomings for academic improvement of the Mentee**

13.Whether the AQAR was placed before statutory body?　　　　**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	**30/04/2023**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Director
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• Mobile no	8097545380
• Registered e-mail	director@sscmrmba.in
• Alternate e-mail	admin@sscmrmba.in
• Address	Sonadevi Compound, Kalyan-Bhiwandi Road, Temghar
• City/Town	Bhiwandi
• State/UT	Maharashtra
• Pin Code	421302
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• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
• Name of the Affiliating University	University of Mumbai

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• Phone No.	**9819595554**
• Alternate phone No.	**7977935407**
• Mobile	**9819595554**
• IQAC e-mail address	**iqacsscmr@gmail.com**
• Alternate Email address	**ujwaldokania@sscmrmba.in**
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• if yes, whether it is uploaded in the Institutional website Web link:	https://sscmrmba.org/NAAC/2223/Academic%20Calender_0001-1-14.pdf

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Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	30/04/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	03/02/2024

15.Multidisciplinary / interdisciplinary

The institution has designed a few more add-on courses on Online Advance Excel, Training and Development, Personal Grooming and Training, Personality Development and Personal grooming and Spoken English. Currently, the
institution offers one program: Master in Management Studies. The add-on courses enable the students to meet the requirements of Industry and fill the gap between Syllabus and Market Standards.

16.Academic bank of credits (ABC):

The students have registered themselves with the ABC (Academic Bank of Credit) and each one of them has got an ID. The National Academic Depository is a digital platform where students
can access their academic documents and upload all academic certificates in digital format. Students have been given unique IDs so that they can access their documents digitally for future academic and professional endeavors.

17.Skill development:

The college is very much concerned about developing various kinds of skills among the students. We are running skill development certificates in Online Advance Excel, Training and Development, Personal Grooming and Training, Personality Development and Personal grooming and Spoken English etc. Capacity-building courses including yoga classes as well as courses such as digital fluency, fitness and wellness, health, and hygiene have been
introduced. The institution encourages students to participate in community outreach activities such as CSR. The college has also set up an Innovation and Incubation Cell to acknowledge and reward the skills of students and those of any one interested in the activity.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of the Indian Knowledge system teaching in Indian Language, and culture, using online courses have been taken care of. The university syllabus incorporates many aspects of the Indian knowledge system. The college has made
all preparation to provide online courses. The college has subscribed to all virtual platforms and OBS has been installed, even lecture capturing system has been made available. The college arranges special discourse on the emergence of the pre-reform Indian economy, the introduction of Indian Epics, Gandhian Ideologies, and Ambedkar Thoughts as part of the Indian National Movement. The students are familiar with constitutional

Development and the basic ideology of Indian Constitution. Many of these courses are hosted on LMS.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Each of the courses is designed to provide outcome-based education. The PO and COs of these Courses are specified and hosted on the college website. Students are informed about all of these aspects well before the start of the academic year, and they are informed about the dates one month before the start of the same. The teaching faculty use ICT tools in conjunction with other teaching methods such as group discussions, quizzes, study tours, project work, and skill development activities to further strengthen students' understanding of a particular topic. The results of the tests are announced by the relevant teaching faculties.

20.Distance education/online education:

The organization has sufficient physical infrastructure and workforce, as well as sufficient technological resources such as a computer lab, Wi- Fi, and ICT tools, to launch distance education/online education. As of now, the institution does not offer any distance education to students. However, some of the important lectures can be accessed online by the students. The e-lectures are available on LMS.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**58**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**192**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**90**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**200**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**18**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**18**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**7**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**137 lakhs**
4.3 Total number of computers on campus for academic purposes	**120**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The mechanism :

Curriculum Delivery Planning:The academic calendar is prepared by the course coordinator in consultationwith the director, taking into account the University of Mumbai's guidelines as well as suggestions from various committees pertaining to extra-curricular, co-curricular, and curricular events. It is then posted on the college website.The coordinator assigns courses and notifies the faculty of the plans well in advance so they can prepare. Concerned faculty members are informed with the necessary procedures and the pedagogy of the MMS Program, POs (Program Outcomes), COs (Course Outome), and weightage of Internal and External assessments on the college website

Curriculum Delivery Process:Faculty members prepare Course outcomes of their respective courses on the basis of curriculum delivery Process on offline modes. Faculty members use LMS and ICT platforms, Quizzes, Remedial Courses, mentor support program and counseling sessions, Peer teaching and Campus Program tofacilitate theslow learners and advanced learners. Effective implementation of experientiallearning, add-on courses, value-added courses, internships, Feedback regarding the curriculum fromthe stakeholders is communicated to the Director and College GoverningCommitteefor necessaryfollow-up action. Director also monitors execution of academic calendar and teaching learningprocess through staff meeting discussion and finds gap, if any to be corrected and implemented fornecessary action

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://sscmrmba.org/NAAC/2223/Academic%20Calender_0001-1-14.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is prepared on the basis of the guidelines from University of Mumbai and inputs from various committees, it is communicated to staff and students in advance and it also put up on college website. The CIE is conducted at 2Levels: A. Continuous Evaluation:

1. Course faculty prepares course file supported with session plan,mentioning current evaluation, conduction timeline and methods in the context of COs, POs . Theseare conducted throughout the semester.

2. Class Test, Written Home Assignment, Situation Analysis,SIP & Winter Project report viva-voce, etc. are through which CIE is conducted.

3. The notice issued for current evaluation includes prerequisites, CO-PO mapping and date of submission, rubricsand other related details.

B. End Semester Exam

1. Exam Committee is formed at Institute Level that conducts internalexamination, Viva-voce referring to academic calendar in consultation with Director.

2. IQACconduct orientation session and induction program before the commencement of program so thatstudents aware about academic activities, curriculum & internal exams.

3. The faculty memberprovides the proper guidance and inputs for enhancing performance to students on the basis of scoresecured by them. The institute ensures adherence to the academic calendar including CIE.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://sscmrmba.org/NAAC/2223/1.1.2_0001.pdf]()

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the C. Any 2 of the above

**following academic bodies during the year.
Academic council/BoS of Affiliating
University Setting of question papers for
UG/PG programs Design and Development
of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

360

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SSCMR strives to instill cross cutting issues relevant to professional ethics, gender, humanvalues, environment, and sustainability for achieving holistic development of the students as perthe mandates of University of Mumbai. Mode of Integration: The Syllabus of PG program includes topics related to crosscutting issues which help the studentsto think critically and act productively as responsible citizens.

Cross-Cutting Issue addressed inthe course of Labor Law, Personal Grooming , DTEL, Perspective Managementand Financial Accounting.An institutional system is functional in terms of various bodies, practices and activitiestargeting the sensitization of students as follows:

Gender Sensitivity is enhanced through: WomenDevelopment Cell, Anti-Sexual Harassment Cell, Legal and Health Awareness Program. There are alsomany platforms for hands-on experiences related to gender sensitivity which enable students tointerface with real life situations such as field work, community outreach Program, and gendersensitization activities under CSR Committee. The events such as Quizzes, Role-Play and ElocutionCompetitions on current

affairs topic was regularly conducted by concerned faculties.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

392

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

A. All of the above

**syllabus and its transaction at the institution
from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://www.swayamsiddhi.org/_files/ugd/37 998c_f78470d5f1f846ca8534d418fc0317b6.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.swayamsiddhi.org/_files/ugd/37 998c_f78470d5f1f846ca8534d418fc0317b6.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

192

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

130

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assisting Weak Students:

As part of the teaching learning process, faculty at SSCMR ensure that every student is given equal opportunity of learning, therefore special attention is given to students who needs additional assistance. Identification and assistance are done in the following manner:

1. Careful observation in the class by subject Faculty. 2. Class performance and participation in Skill development program. 3. Provision of Mid-Test for subjects in which weak students need assistance. 4. Counselling through Mentoring groups. 5. Appointment of seniors as buddies for these students. 6. Providing additional study material / guidance to weak students.

Encouraging Bright Students: 1. Additional assistance by appointing Industry Mentors for better placement prospects andpreparation for such students. These efforts are practiced through mentors' lectures which help topursue summer internship in their dream organizations and effectively complete summer internshipand convert it into final placement. 2. Appointment of Alumni as Buddy to guide and assist in improved performance. 3. Students are encouraged to participate in competitions that test their mettle and thus add totheir performance and confidence

Faculty also facilitates them through mentoring with advanced case studies and research papers andalso guides them to conduct professional courses.

File Description	Documents
Paste link for additional information	https://sscmrmba.org/NAAC/2223/2.2.1-3.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
392	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching and learning process at SSCMR follows conventional mode of teaching along with focus oninnovative and effective pedagogical initiatives. It is mandatory for faculty to include multipletools for teaching and incorporate them in the session rollout plan at the beginning of classroomdelivery. Lecture plan showing methodology of teaching is shared with students before the beginningof the semester. Institute has taken various initiatives for student centric methods of teaching such as

Experiential Learning Methods

1. Industry Visit

2. Guest Lecture

3. Industry Internship

Participative Learning 1.Student Participation in various competitions

2.Value Added Courses

3.Seminar & Workshop

4.CSR Activities

Problem Solving Method

1.Case Study

2.Presentation Competition

3.Management Games

Detailed Report is attached in Additional Information

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://sscmrmba.org/NAAC/2223/2.3.1-2-13.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

SSCMR follows ICT enabled teaching in addition to the traditional classroom education. All the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed Wi-Fi connection.

The faculty used various ICT enabled tools to enhance the quality of teaching-learning like:

• The faculty members used many interactive methods for effective teaching such as PPT , Use of online resources from, DELNET, you tube links etc.

• WhatsApp group used as platforms to communicate, make announcements, address queries, and share information & notices.

• MMS Dept. also conducted various webinars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by Industry experts and Alumni on Zoom platforms and Google meet.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

5

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Director of the institution holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Internal Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar.

For transparent and robust for internal assessment, the following mechanisms are conducted

? Internal Examination Committee

? Question Paper Setting.

? Conduct of Examination

? Interaction with students regarding their internal assessment

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development.

File Description	Documents
Any additional information	View File
Link for additional information	https://sscmrmba.org/NAAC/2223/Criteria-2/Exam%20Committe-%202022-23_0001_compressed.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

SSCMR has a well-organized mechanism for Redressal of examination related grievances.

A. Grievances related to college conducted examinations -

At the college level, the evaluation workis done for the First Year & 2nd Year. If any student feels that the marks given to him in anypaper are not uptomark, then he or she can apply revaluation by remitting the fees to the college within a fifteen days after declaration of the result. The college appoints subject expert other than the previous assessor. If there is change in score, it is corrected by examination committee of the college. College has to declare final revaluation result within fifteen days.

B. Grievances regarding university examinations -

Grievances related to Sem III & Sem IV forUniversity Assessment Papers of MMS are forwarded to the University Grievances Committee. Studentscan obtain photocopy of the answer sheets from university on request. Students who were notsatisfied with their marks at the University examinations can apply for Revaluation/

Reassessmentto the University. The students are notified about the same in due course. The norms regardinggrievances are displayed on University website.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://sscmrmba.org/NAAC/2223/Criteria-2/ Examrevaluationuniversityrules.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The MMS Department of Swayam Siddhi College of Management & Research, Bhiwandi has clearly stated Programme Outcome and the Course Outcome of Programme offered by the Institution. The following mechanism is followed by the department to communicate the PO & CO to the teachers and students.

- Hard Copy of syllabus and Learning Outcomes are available in the Library and departmental head for ready reference to the faculties and students.
- Soft Copy of Curriculum and Outcomes of Programme and Courses are also uploaded on the website of the college for reference.
- The importance of the Course outcomes has been communicated to the teachers in the department meetings in the starting of the semesters.
- The students are also made aware of the same through induction programme of the department.
- At the beginning of a course along with the syllabus, students are made aware of the outcome of the course by the respective course teachers.

- Web-Link for Vision, Mission, Programme Outcome & PEO's:

  https://www.swayamsiddhi.org/_files/ugd/37998c_700940bfd8c64 ee0b4ca7135ccff5183.pdf

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.sscmrmba.org/NBA/20.%20CO%20PO%20Correlation%20Table%20Sample.pdf.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute employs a number of direct and indirect assessment techniques to assess the attainment of programme outcome and course outcome.

A) Direct Assessment Method :

Mid-term evaluation: Mid-term evaluation is carried out throughout mid-term tests at equal intervals in each semester. The test is evaluated after conducting it and results are communicated to and discussed with students.

End-term evaluation: End term evaluation is carried out at the end of the semester. The answer sheets are evaluated after the exam and results are communicated to the students.

Classwork evaluation/ Quiz's/ Assignments/ Presentations: Class performance evaluation of students is carried out at continuous basis through out the semester. Performance assessment of students through quiz/ assignment/ presentation is carried out at regular intervals during the semester

B) Indirect Assessment Method :

Employer Survey: Survey about the course content and programme outcome is taken from the employers who visit the campus for the placement drive purpose.

Alumni Survey: Survey about the course content and programme outcome is taken from the alumni of the Institute.

Student Survey: Students feedback is taken compulsorily at the end of each semester

Direct Assessment (A) =Average CO Attainment (%) x PO Attainment / Higher Level

Indirect Assessment (B) is evaluated on the basis of surveys conducted through Employer Survey, Alumni Survey and Student Feedback.

The Total Attainment is computed using the formula:

Total Attainment= 0.9*A + 0.1 *B

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.sscmrmba.org/NBA/20.%20CO%20PO%20Correlation%20Table%20Sample.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

177

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sscmrmba.org/NAAC/2223/Criteria-2/ANNUAL%20REPORT%202022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.swayamsiddhi.org/feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An environment for research and innovation has been established by SSCMR 1. Development of Human Resources Meritorious, dynamic, and ambitious young faculty members are recruited by the institution at the entry level through a rigorous selection procedure that includes a close examination of applications, and selection interviews to assess candidates' knowledge and teaching abilities. In order to advance to the intended degree of promotion, faculty members are encouraged to improve their teaching, research, administrative, and social service abilities through the yearly performance review system. There are arranged regular sessions for faculty development. Teachers take part in workshops, seminars, and conferences. Seed funding is given to support research financially. It is encouraged for both teaching and non-teaching professionals to undertake Ph.D. programs and improve their qualifications. 2. The library's excellent infrastructure The Library offers first-rate facilities to help researchers with project writing. The Library offers access to a wide variety of online journals. The Library is a DELNET subscriber. The library contains an area designated as the "E-Zone," which is separate from other areas. 3. Center for Virtual Incubation and Entrepreneurship This center was founded to support creative, adaptable, and cost-effective problem-solving. To encourage new businesses and inspire stakeholders to acquire new competencies, an Innovation and Incubation Center has also been built. Other projects consist of:

1. Courses on entrepreneurship. 2. Visits to businesses. 3. Each student will have a project. 4. Skill development to increase start-up potential Links

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://sscmrmba.org/NAAC/2223/3.2.1.22-23.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

26

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has made a contribution to society and the environment by carrying out various extension activities. The faculty members are given responsibilities to engage students in community development programs. The emphasis is given to the holistic development of the students by engaging them in extension activities that help them to be good citizens.

Apart from its assurance of academic excellence, the college organizes various extension activities such asTree Plantation at Lakhvali Village under the Swaccha bharat Scheme ,Joy of Giving - Anudanit Ashram alsoAwareness in the Society about HIV / AIDS with collabationNehru Yuva Kendra Sangthan and Aadhar Samajik Sanstha under the AIDS Awarness Scheme.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

99

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Swayam Siddhi College of Management and Research has adequate infrastructure facility as per AICTE guidelines to facilitate effective teaching and learning. There is enough room on the

college campus for all extracurricular, co-curricular, administrative, and academic activities. SSCMR offers top-notch instruction via classroom instruction, hands-on training, and provision of facilities and experiences. We have well-equipped classrooms, seminar hall, computer lab, and library and conference room. The entire campus is covered with CCTV for security reasons. Each classroom has elevated platform.

The institution has well equipped computer lab with 120 computers with internet broadband connectivity of 100 Mbps. The entire lab has a power backup to ensure continuous uninterrupted connectivity.

The library hall, book section, attached reading room is well furnished for the holistic development of students and faculty members. It consists of Digital library where students can have access to books and journals online to enhance their knowledge and research ability.

Seminar hall and classrooms have Wi-Fi facility to connect LCD projectors for PPT presentations. We have water coolers and 2 purifiers in our college for drinking water and are cleaned every week. A separate purchasing committee in consultation with IQAC looks after the needs of infrastructure of the institute.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sscmrmba.org/NAAC/2223/Criteria-2/Final%20Infra%202022%20-%2023.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college having a well maintained campus and huge ground. We believe in the all-round development of our students. There is a lot of encouragement for the students to participate in sports and culture activities. We have a spacious and well equipped Sports room to play In-door games like table tennis, chess, carroms etc. Sports event competitions are and the winners are awarded and rewarded accordingly. The outdoor games such as shuttle badminton, volleyball, throw ball, cricket, football, kabaddi, hand ball, kho-kho etc. are well practised and played by the students.

Cultural Activities:

Students are encouraged to participate in the cultural events held in the college fests, Annual Sports Day, Guru Poornima, Independence Day Celebration, Navratri Garbha Competition etc., to exhibit cultural talents.

Students are sent to other colleges for intercollegiate.

We got some Committees to enhance the hidden talent of the students namely: Sports & Cultural Committee for overall development of the students' community.

The purchasing committee manages institute's infrastructure requirements and funding for holding sporting and cultural events in coordination with IQAC. After management approval, funds are allotted for cultural and sporting activities. Institution makes sure that financial resources available for facility maintenance are allocated and used efficiently.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sscmrmba.org/NAAC/2223/Criteria-2/Final%20Sports%20equpment%202022%20-%202023.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sscmrmba.org/NAAC/2223/Criteria-2/4.1.3%20Photos%20&%20TT.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

32.85

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SSCMR collegehas a big and spacious library with huge collection of Textbooks, Reference books and journals. The reading room is well furnished to accommodate 75 students at a time and provides a conducive environment for study. Visitor record is maintained in the library. New Arrivals of books and journals are displayed on the Notice Board. The library is under CCTV surveillance.

OPAC: The library has developed an Online Public Access Catalogue.

The library is computerized with barcode-based issue-and-return process. OPAC helps to search books by Title, Author, Subject name, etc.

e-Resources:

The library has subscribed to E-Granthalaya Digital Agenda for Library Automation and Networking Software. It has also subscribed DELNET Database and EBSCO Database.

E-Zone:- The Library has an E-Zone facility for students and teachers who desire to do research work. The Library has visitor's register book where entries of each of the visitors are recorded.

Procedure for purchase of books: There is a Library committee which approves the staff and students' demands for the purchase of

new books.

Disposal of Old books and Old Newspapers: the Librarian writes an application to the Library Committee for disposal of old Newspapers and weeding out old books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.swayamsiddhi.org/library

4.2.2 - The institution has subscription for the **B. Any 3 of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.58

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. There are spacious class rooms and computer lab with sufficient ventilation. Each classroom has elevated platform. The institution has well equipped computer lab with 120 computers with internet broadband connectivity of 100 Mbps. Maintenance of the computers, Photocopy machine, printers are carried out by specialized person which take cares of installing software, operating systems and other applications on all the computers of the institute. Our library has reference and periodical section to help students understand the subjects in detail. There is Digital library where students can access the computer and Wi-Fi connectivity for doing their research work and can access to digital library like E – Granthalaya, Shodhganga, EBSCO and DELNET, etc. All the classrooms have Wi-Fi facility to connect LCD projectors. Seminar hall has Smart TV and online connectivity. Learning Management System (LMS) is used by all teachers for academic purpose. Entire college premise have Wi-Fi connectivity. Administration office works on ADME software and results are prepared on RESO software. The entire college has a power backup to ensure continuous uninterrupted connectivity for students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sscmrmba.org/NAAC/2223/4.3.1-2-6.pdf

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

64.44 Lakhs

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Cleaning: The housekeeping staff of the institute looks after the daily cleaning and up-keep. In addition, they also do regular garden work which keeps the campus clean and green.

Infrastructure maintenance checklists are regularly updated and maintained in prominent area of the institute.

Electricity: Generator backup facility is available to handle power failures.

Security: A private security agency works in day and night shifts with security guards at the institute's main gate, parking areas etc.

AMC is done with vendors for -

Electrical Maintenance: Kirloskar Power Generator backup for electricity with 35 KV is installed. Its AMC is with Kirloskar Koel Ltd Services. Shanti Inverter Company maintains 5 Inverters in which 2 are online-ups which have 25 KV and Internal Inverter switch have 30 KV capacities.

Aqua guard and Water coolers: AMC for Water cooler of 500 Lit is with Eureka Forbes Limited.

Air Conditioners: The various A/Cs in the institute is maintained regularly.

Fire Fighting Equipments: A 10 HP booster Pump is kept to Protect Fire extinguishers and is refilled annually.

Library Software AMC: E-Granthalay, Delnet software available for library access.

With EBSCO membership the access is given to all staff and students for E-journals, E-Books, other research articles.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.swayamsiddhi.org/infra-policies

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

362

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

13

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.swayamsiddhi.org/expert-lectures
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

196

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

196

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	*View File*
Details of student grievances including sexual harassment and ragging cases	*View File*

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

134

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	*View File*
Details of student placement during the year (Data Template)	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	*View File*
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

SSCMR actively promotes students' involvement in administrative, co-curricular, and extracurricular activities. This helps in positive approach to fostering a well-rounded and engaging

educational experience. The key components are discussed below:

1. Administrative Activities:Feedback Systems: The institution encourages students to provide feedback on administrative matters, helping to improve procedures, and the overall campus experience.

2. Co-curricular Activities:

Integration with Curriculum: Co-curricular activities complement the formal curriculum. This integration enhances students' overall learning experiences and provides opportunities for skill development beyond academic subjects.

Centre and team: The institution supports and encourage the formation of various center's andgroup related to students' interests, fostering a sense of community and shared passions.

3. Extracurricular Activities:

Sports and Recreation: Institutions often provide sports facilities and encourage students to participate in sports and recreational activities, promoting physical well-being and teamwork.

- Arts and Culture: Extracurricular activities include participation in cultural events, drama, music, and other creative endeavors, contributing to students' personal and cultural development.

4. Engagement:

- Communication Channels: SSCMR maintains open communication channels to keep students informed about opportunities for involvement and engagement.

- Leadership Opportunities: Students are encouraged to take on leadership roles within various activities, helping them develop valuable leadership and organizational skills.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni associations at SSCMR plays a crucial role in the development and advancement of the college. Their contributions, whether financial or through support services, proves to be a lasting impact on the overall growth and success of SSCMR. Alumni association assist the institution in ways discussed below:

1. **Financial Support**
2. **Mentorship and Networking**
3. **Knowledge and Expertise Sharing**
4. **Career Services**
5. **Event Participation**
6. **Communication and Engagement**

- Alumni often have valuable professional experiences. 'Alumni meet'connect current students with alumni who provide guidance, advice, and networking opportunities.

- Networking events or platforms facilitates connections among alumni, fostering collaboration and partnerships.

- Alumni are usually willing to share their expertise by

participating in lectures, workshops, or seminars, contributing to the academic and intellectual growth of the institution.

- Alumni assist in creating internship opportunities, job placements, or career development programs for current students.

- Alumni networks often serve as valuable resources for job referrals and professional development.

- Engaged alumni proves to be powerful advocates for the institution, helping to raise its profile and attract prospective students.

- Alumni contribute to marketing efforts by sharing success stories, achievements, and positive experiences

- Alumni reunions and other gatherings provide opportunities for networking and reinforcing a sense of community among graduates.

SSCMR regularly acknowlledgetheir efforts, highlightssuccess stories, and involve them in key decision-making processes which helps in strengthening the bond between the college and its alumni.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   `E. <1Lakhs`

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution:

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration.

The Managing Trustee delegates authority to the Director who, in turn share it with the different levels of functionaries in the college.

The Heads of Departments, the Conveners of various committees and cells along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

Vision Statement

"To create professionally competent leaders for industry with social commitment"

MIssion Statement

M1: To instill human values and leadership qualities for holistic development of students.

M2: To develop analytical skills and capacity in students to achieve leading position in Business organizations

M3: To Enrich students for providing Good Industrial & Corporate exposure to develop entrepreneur spirit.

M4: To inculcate innovative & Sustainable solution to accomplish the dynamic socio economic needs through research.

File Description	Documents
Paste link for additional information	https://sscmrmba.org/NAAC/2122/Criteria%20(6)/6.1.1%20Vision%20Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization Management:

- The Governing Body (GB) manages the college through College Development Committee (CDC)
- There are three levels of Administrative structure:

Society level – The Governing Body is as per the Director of Technical Education, University of Mumbai and AICTE.

Institute level – Director takes decisions in consultations with the Head of departments. Director has Financial Power of Rs.25,000/-

Department level: The Head of the Department is responsible for the day-to-day administration of the department and report to the Director. He has financial power of Rs.10,000/-.

Participative management:

Staff and students participate in various activities.

1. Strategic Level: Staff members are involved in deciding academic activities and examinations to be conducted in institute.

2. Functional Level: At functional level the faculty members are involved in preparation of annual budget of the department and institute.

3. Operational level: Staff members actively participate in implementing the policies, procedures, and framework of management in order to maintain and achieve the quality standards and achieve vision and mission of the institution. Office staff is involved in executing day to day support services for students and faculties.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed through -

Curriculum Development : Institute is affiliated with Mumbai University which is a state university and all the affiliated institutes follow the syllabus framed by the university.

Teaching and Learning: Looking at the requirement of blended learning and digitization of the

teaching learning process, institute purchased Laptops and Projectors which is used effectively by the faculty members.

Examination and Evaluation: For the university level examination along with supervisor which is appointed as per guidelines of the university, University appoint external squad panel to ensure the smooth execution of the examination.

Research and Development: Institute has Research and Development committee to conduct research programme and support to students and faculties.

Library, ICT and Physical Infrastructure / Instrumentation: Library increased the number of quality subscriptions of Journals and Magazines.

Human Resource Management: Teaching and Non- Teaching members are encouraged to take part in FDP, Seminars and other value added activities.

Industry Interaction / Collaboration: Institute invites industry professionals as a Resource member for various and specialization wise events.

Admission of Students: Admission procedure is as per the guidelines laid by DTE, Government of Maharashtra. Conduct MHCET -MBA-MMS entrance examinations.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Note : As file size of the different policies is more than 5 mb, link is given to those policies from our website.

SSCMR had framed many policies related to administrative setup, appointment, service rules, and procedures, etc. which is attached as under:

Sr. No

Policies

Web-Link

1

HR Manual

https://www.swayamsiddhi.org/_files/ugd/37998c_33470d123ed746de946 67f3cd081a5bb.pdf

2

Service Book

https://www.swayamsiddhi.org/_files/ugd/37998c_d48be890bd9d4ada9fc ff5802f411428.pdf

3

Strategic Planning and Accountability Task Force

https://www.swayamsiddhi.org/_files/ugd/37998c_8fa60f6006544ac6863 7d9ae2844bb24.pdf

4

General Rules & Regulations for Students

https://www.swayamsiddhi.org/_files/ugd/37998c_2dc382239fb24e8aaa3 8c061d8634c76.pdf

5

Faculty Development Manual

https://www.swayamsiddhi.org/_files/ugd/37998c_9852158cbf0e4d6d974 7623a00d2c434.pdf

File Description	Documents
Paste link for additional information	https://sscmrmba.org/NAAC/2122/Criteria%20 (6)/Organogram.pdf
Link to Organogram of the institution webpage	https://sscmrmba.org/NAAC/2122/Criteria%20 (6)/Organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

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6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In SSCMR, Staff welfare is given foremost importance. Some welfare measure for teaching and non-teaching staff are itemized below:

- Medical Leave & Maternity leave for eligible staff members
- Faculty members are eligible for Earned Leave
- Advances for festivals.
- Doctor on Call
- Free Transportation from Kalyan and Thane.
- Sponsorships to attend and present papers in conferences.
- Canteen facility is available at concessional rates.
- Internet and free Wi-Fi facilities are also available in campus for staff
- Faculty members are provided with cabin and system to facilitate good ambience.
- Summer and Winter Vacations for faculty members as per rule
- Faculty development programs(FDP) for faculty members on regular basis
- Skill development courses are organized for non- teaching staff to improve their skills.
- All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme.
- Motivation through counseling is done to increase the productivity and allows the staff to work effectively with job satisfaction.
- Women Empowerment Cell is established for creating avenues for women members to improve and grow.

File Description	Documents
Paste link for additional information	http://sscmrmba.org/NAAC/2122/Criteria%20(6)/2021-22%20Welfare%20Measures_0001.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

15

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

SSCMR strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation No. F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time, for its teaching and non-teaching staff.

The performance of each employee is assessed annually after completion of one year of service.

Teaching Staff

- The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS).
- The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. Weightage is given to these contributions.
- The faculty members are informed well in advance of their due promotion.
- The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Department, IQAC and the Director.
- Based on the performance, recommendations for faculty promotions are done..

Non-Teaching Staff -All non-teaching staff are also assessed

through annual confidential reports and annual performance appraisal. On satisfactory performance, all employees are granted promotions and financial up gradation.

File Description	Documents
Paste link for additional information	https://sscmrmba.org/NAAC/2122/Criteria%20(6)/6.3.5%20appraisal%20document.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Chairman being a Chartered Accountant, there is automatic financial discipline and strict adherence to the financial policies.

Internal Audit-The Internal Audit is conducted on concurrent basis by our faculty CA Ujwal Dhokania on part time basis. He is responsible for daily checks of all the financial transactions.

Process followed: The Receipts are checked daily on the basis of computer generated reports. Cashier is responsible to tally the cash balance with the Cash reports.

Statutory Audit- M/s. Rakesh Kanthawala & Co. Chartered Accountants is appointed as Statutory Auditors. After the year end and finalization of Accounts, the Statutory Auditors starts its rigorous checking.

Audit process - Daily Fees collections are vouched. Revenue Expenditure and Capital Expenditure Bills and vouchers and purchase of Assets are checked and also verified for sanctions and verifications. Scholarships received and receivables from Government Department are reconciled.

File Description	Documents
Paste link for additional information	http://sscmrmba.org/NAAC/2223/Internal%20AR%202022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For mobilization of funds and resources, the institute involves various committees as well as the Department Heads and Accounts office. The student Tuition fee is the major source of income for the institute. Management of the College sponsor events like seminars and workshops.

A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses.

The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. The Director, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget.

Before the financial year begins, Director and Heads of Departments prepare the college budget. It includes recurring expenses such as salary, electricity and internet charges,

stationary & other maintenance costs. It includes planned expenses such as Library purchases, furniture, Computers, Audio Visual Aids and other development Expenses.

Statutory auditors certify the financial statements every year.

The college promotes research, development, consultancy and such other activities, involving the faculty at various levels.

The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities / extra-curricular activities, and parent teacher meetings and also as an examination center for Government examinations/University Examinations.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.The IQAC at SSCMR was constituted on June 2014 Since then, it has been improving academic delivery and also administrative transperancy. It meets once in three months and works on -

- Annual Quality Assurance Report (AQAR)
- Self-Study Reports as required byISO 9001, UGC 12b etc.
- Performance Based Appraisal System (PBAS) for promotion
- Stakeholder's feedback
- Process Performance & Conformity
- Action Taken Reports
- New Programmes as per National Missions and Govt. Policies.

Two examples of practices institutionalized as a result of IQAC initiatives are as follows:

IQAC led the efforts to acquire the ISO Certifications in the last five years.

(a) The Institute IQAC planned, organized and executed the necessary steps which finally led to the successful award of the ISO 9001:2008 and ISO 9001:2015 certifications in 2015 and 2017 respectively. The process for receiving ISO: 2100 certification has already been initiated.

(b) The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT , Automation of admission, financial and examination processes, up gradation of Wifi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience.

File Description	Documents
Paste link for additional information	https://www.swayamsiddhi.org/iqac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to MMS programme, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

The Orientation Programme tells the students of the philosophy, the uniqueness of the Education system, the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute.

Students are given Time-Table, Programme structure, syllabi in the begining. Feedback from students istaken by the course teacher. Feedback is properly analyzed and shared with the Director. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years:

- **Giving Home Assignments**

- **Automation of Admission Processes - Provision for online fee payment**

- **Automation of Examination Processes**

- **Curriculum Development Workshops in many subjects**

- **Green initiatives in Campus – tree plantation, Biodiversity Park, Biogas plant,etc.**

- **MoUs with prestigious Institutes, Universities, Govt. agencies**

File Description	Documents
Paste link for additional information	https://sscmrmba.org/NAAC/2122/Criteria%20(6)/6.5.2.PDF
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sscmrmba.org/NAAC/2223/Criteria-2/ANNUAL%20REPORT%202022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

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INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

At Swayam Siddhi College of Management & Research, during the academic year 2022-23, the college organised various programs for Promotion of Gender Equity & gender sensitization under theWDC Cell, such as

1.Health Checkup Camp on Mental Health

2. Menstrual Hygiene & Personality Development of female

3. International Women's Day Celebration

Specific facilities provided for women in terms of: a. safety and security; b. counseling; c. common rooms; d. daycare centers for young children; e. any other relevant information in SSCMR

We installed CCTV cameras on all floors, as well as in the counseling and first aid rooms, the girls' common room on the floor, and the sanitary napkin disposal machine.

File Description	Documents
Annual gender sensitization action plan	https://sscmrmba.in/NAAC/2223/7.1%20Action%20plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://sscmrmba.org/NAAC/2223/7.1.1%202022-23.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The declared goal of our Institution is "Clean Campus, Green campus." Through the planning of several awareness campaigns, planting of trees, and other initiatives, the SSCMR CSR & Infrastructure Committee has been taken initiatives. In addition to these initiatives, students are taught the value of trash management and various garbage disposal techniques through seminars and courses on topics like environmental awareness and solid waste management. The following efforts are being undertaken on our campus in order to keep the institute environment clean and green. They are listed in the following order:

- **E-Waste Management**
- **Plastic Waste Management**
- **Dry Waste Management**
- **Wet Waste Management**
- **Biomedical Waste Management**
- **Waste recycling system**

We strictly adhere to trash segregation on our campus and use dry and wet garbage bins everywhere to create a friendly and healthy atmosphere. We also have separate bin to collect e-waste. The institute has installed sanitary disposal machine in the girl's washroom to dispose bio-medical waste. Canteen leftovers and wet waste from waste bins are decomposed in our compost, while dry waste generated is transferred for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available   C. Any 2 of the above

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SSCMR provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Priority in admission to socially and economically weaker sections

of the society. In order to support education, financially less fortunate and qualified students are eligible for minority, SC, and ST scholarships. During the Year 2022-23 against marked seat count of 54 for SC & ST, OBC Category, 26 Students were admitted.

At SSCMR, Different sports and cultural activities organized inside the campus, to promote harmony towards each other like Days Celebration viz, International Women's Day, Teachers Day Celebration, Traditional Day, Bollywood Day, Navratri, and various Indoor and Outdoor Sportsactivities like Carrom, Table -Tannis, Cricket, Volleyball etc. Competition during Annual Sports 22-23

SSCMR had also took opportunity to visit an Orphanage named Mahatma Jyotiba phule adivasi seva mandal sanchalit anudanit ashram kharbao on 8th october 2022. There were around 500 children with few caretakers and a few in charge.Our team distributed food, Clothes, general medicine and other items .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day

Constitution Day is observed annually on November 26. The program begins with a reading of the Preamble to the Constitution, which is followed by lectures aimed at making students more aware of their responsibilities towards the rights, duties, and responsibilities outlined in the Constitution. Students are invited to take part in associated events, such as class discussionson topics like " Know your Legal rights/Constitution, Life of Baba Saheb Bheem Rao Ambedkar etc

Celebration of National Days

The Institute observes Independence Day, Republic Day, and Maharashtra Day on August 15, August 26, and May 1, respectively, each year. Students, faculty and non-faculty staff, invitees, guests, and other participants all join the event. The customary

protocol of the event includes flag hosting, the national anthem, an oath of national integrity, and the distribution of sweets.

Social Values

SSCMR had also visited an Orphanage named Mahatma Jyotiba phule adivasi seva mandal sanchalit anudanit ashram kharbao. There is around 500 children with few caretakers and a few in charge. HIV/AIDS awareness program & Tree Plantation Drive was also arrenged during the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sscmrmba.org/NAAC/2223/7.1.9%202022-23.pdf
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We, at SSCMR Celebrates commemorating a variety of national and international days, events, and festivals. It is essential to teaching and helping pupils develop a solid sense of cultural belief. National holidays and celebrations are important because they teach people about our nation's history and cultural heritage and uphold moral principles. The observance of national holidays fosters a sense of patriotism in students. By planning all of these events, it encourages students' overall development.

Celebration of various days like:

- Independence Day
- Republic Day
- Guru Purnima
- Teachers Day
- Navratri
- International Women's day
- Holi

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the Practice: -- EMPOWERMENT FOR THE ECONOMICALLY WEAKER SECTION TO MAKE THEM SWAYAM SIDHHA

SCMR empowers economically weaker sections by providing higher education and job opportunities. It offers counseling to female students and parents, focusing on education's impact on social aspects. Programs like Beti Bachao and Padhega India Tabhi Toh

Badhega help address issues like lack of knowledge, social boundaries, and financial support. The institute's success is evident in the ratio of male and female students in the academic year, academic excellence, and participation in various activities. The institute's implementation is smooth due to its location in a less developed area with a high minority population, and the lack of additional infrastructure or human resources required.

BEST PRACTICE 2

2. TITLE OF THE PRACTICE-EXPERIENTIAL LEARNING THROUGH NATIONAL AND INTERNATIONAL INDUSTRIAL EXPOSURE

Experiential learning through national and international industrial exposure aims to make students observe the working culture and management of these industries, support learning by doing, motivate them to focus on academic and extra-curricular activities. The context of experiential learning is to provide local, national, and international exposure to students. SSCMR provides this opportunity to all enrolled students, with the cost of visits borne by the institute. SSCMR addresses the problem of lack of industrial exposure facilities in most management institutes, providing real industrial exposure for students and faculties.

NOTE: Best practice in detailas per the prescribed format is attached

File Description	Documents
Best practices in the Institutional website	https://sscmrmba.org/NAAC/2223/7.2%20(A)%2022-23%20Best%20Practices-1-5.pdf
Any other relevant information	https://sscmrmba.org/NAAC/2223/7.2%20BEST%20PRACTICE.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The aim of our organization is to build a knowledge-based society

that possesses the capacity to meet the challenges of a global economy through aptitude for research, integrity and honesty, discipline, innovation, and the dignity of labor.

We are giving our students multiple opportunities to improve their capabilities in order to fulfill the previously stated aim and supply society with highly motivated and skilled professionals with social commitment. The following is a description of key skill development activities:

To develop an atmosphere that encourages the student's holistic growth and offers them professional etiquette communication skills and additional abilities through various STC activities, maintain a high standard of communication skills among the students. These activities will be useful in facing interviews where accuracy in grammar, GDs, public speaking, etc. is required.

We run initiatives like current affairs contests and business plan concepts and their execution to improve placement chances in order to raise understanding of current industry trends.

SPECIFIC FOCUS AREAS

1. Skill- or Application based learning:
2. Effective and efficient use of IT and multimedia resources in teaching and learning processes:
3. Industry- institute connectivity for better understanding.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The mechanism :

Curriculum Delivery Planning:The academic calendar is prepared by the course coordinator in consultationwith the director, taking into account the University of Mumbai's guidelines as well as suggestions from various committees pertaining to extra-curricular, co-curricular, and curricular events. It is then posted on the college website.The coordinator assigns courses and notifies the faculty of the plans well in advance so they can prepare. Concerned faculty members are informed with the necessary procedures and the pedagogy of the MMS Program, POs (Program Outcomes), COs (Course Outome), and weightage of Internal and External assessments on the college website

Curriculum Delivery Process:Faculty members prepare Course outcomes of their respective courses on the basis of curriculum delivery Process on offline modes. Faculty members use LMS and ICT platforms, Quizzes, Remedial Courses, mentor support program and counseling sessions, Peer teaching and Campus Program tofacilitate theslow learners and advanced learners. Effective implementation of experientiallearning, add-on courses, value-added courses, internships, Feedback regarding the curriculum fromthe stakeholders is communicated to the Director and College GoverningCommitteefor necessaryfollow-up action. Director also monitors execution of academic calendar and teaching learningprocess through staff meeting discussion and finds gap, if any to be corrected and implemented fornecessary action

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://sscmrmba.org/NAAC/2223/Academic%20Calender_0001-1-14.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

Academic Calendar is prepared on the basis of the guidelines from University of Mumbai and inputs from various committees, it is communicated to staff and students in advance and it also put up on college website. The CIE is conducted at 2Levels: A. Continuous Evaluation:

1. Course faculty prepares course file supported with session plan,mentioning current evaluation, conduction timeline and methods in the context of COs, POs . Theseare conducted throughout the semester.

2. Class Test, Written Home Assignment, Situation Analysis,SIP & Winter Project report viva-voce, etc. are through which CIE is conducted.

3. The notice issued for current evaluation includes prerequisites, CO-PO mapping and date of submission, rubricsand other related details.

B. End Semester Exam

1. Exam Committee is formed at Institute Level that conducts internalexamination, Viva-voce referring to academic calendar in consultation with Director.

2. IQACconduct orientation session and induction program before the commencement of program so thatstudents aware about academic activities, curriculum & internal exams.

3. The faculty memberprovides the proper guidance and inputs for enhancing performance to students on the basis of scoresecured by them. The institute ensures adherence to the academic calendar including CIE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sscmrmba.org/NAAC/2223/1.1.2_0001.pdf

| 1.1.3 - Teachers of the Institution participate in following activities related to | C. Any 2 of the above |

curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

360

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SSCMR strives to instill cross cutting issues relevant to professional ethics, gender, humanvalues, environment, and sustainability for achieving holistic development of the students as perthe mandates of University of Mumbai. Mode of Integration: The Syllabus of PG program includes topics related to crosscutting issues which help the studentsto think critically and act productively as responsible citizens.

Cross-Cutting Issue addressed inthe course of Labor Law, Personal Grooming , DTEL, Perspective Managementand Financial Accounting.An institutional system is functional in terms of various bodies, practices and activitiestargeting the sensitization of students as follows:

Gender Sensitivity is enhanced through: WomenDevelopment Cell, Anti-Sexual Harassment Cell, Legal and Health Awareness Program. There are alsomany platforms for hands-on experiences related to gender sensitivity which enable students tointerface with real life situations such as field work, community outreach Program, and gendersensitization activities under CSR Committee. The events such as Quizzes, Role-Play and

ElocutionCompetitions on current affairs topic was regularly conducted by concerned faculties.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

392

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.swayamsiddhi.org/_files/ugd/37998c_f78470d5f1f846ca8534d418fc0317b6.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.swayamsiddhi.org/_files/ugd/37998c_f78470d5f1f846ca8534d418fc0317b6.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

192

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

130

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assisting Weak Students:

As part of the teaching learning process, faculty at SSCMR ensure that every student is given equal opportunity of learning, therefore special attention is given to students who needs additional assistance. Identification and assistance are done in the following manner:

1. Careful observation in the class by subject Faculty. 2. Class performance and participation in Skill development program. 3. Provision of Mid-Test for subjects in which weak students need assistance. 4. Counselling through Mentoring groups. 5. Appointment of seniors as buddies for these students. 6. Providing additional study material / guidance to weak students.

Encouraging Bright Students: 1. Additional assistance by appointing Industry Mentors for better placement prospects andpreparation for such students. These efforts are practiced through mentors' lectures which help topursue summer internship in their dream organizations and effectively complete summer internshipand convert it into final placement. 2. Appointment of Alumni as Buddy to guide and assist in improved performance. 3. Students are encouraged to participate in competitions that test their mettle and thus add totheir performance and confidence

Faculty also facilitates them through mentoring with advanced

case studies and research papers andalso guides them to conduct professional courses.

File Description	Documents
Paste link for additional information	https://sscmrmba.org/NAAC/2223/2.2.1-3.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
392	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching and learning process at SSCMR follows conventional mode of teaching along with focus oninnovative and effective pedagogical initiatives. It is mandatory for faculty to include multipletools for teaching and incorporate them in the session rollout plan at the beginning of classroomdelivery. Lecture plan showing methodology of teaching is shared with students before the beginningof the semester. Institute has taken various initiatives for student centric methods of teaching such as

Experiential Learning Methods

1. Industry Visit

2. Guest Lecture

3. Industry Internship

Participative Learning 1.Student Participation in various competitions

2.Value Added Courses

3.Seminar & Workshop

4.CSR Activities

Problem Solving Method

1.Case Study

2.Presentation Competition

3.Management Games

Detailed Report is attached in Additional Information

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://sscmrmba.org/NAAC/2223/2.3.1-2-13.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

SSCMR follows ICT enabled teaching in addition to the traditional classroom education. All the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed Wi-Fi connection.

The faculty used various ICT enabled tools to enhance the quality of teaching-learning like:

· The faculty members used many interactive methods for effective teaching such as PPT , Use of online resources from, DELNET, you tube links etc.

· WhatsApp group used as platforms to communicate, make announcements, address queries, and share information & notices.

· MMS Dept. also conducted various webinars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by Industry experts and Alumni

on Zoom platforms and Google meet.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

5

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Director of the institution holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Internal Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar.

For transparent and robust for internal assessment, the following mechanisms are conducted

? Internal Examination Committee

? Question Paper Setting.

? Conduct of Examination

? Interaction with students regarding their internal assessment

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development.

File Description	Documents
Any additional information	View File
Link for additional information	https://sscmrmba.org/NAAC/2223/Criteria-2/Exam%20Committe-%202022-23_0001_compressed.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

SSCMR has a well-organized mechanism for Redressal of examination related grievances.

A. Grievances related to college conducted examinations -

At the college level, the evaluation workis done for the First Year & 2nd Year. If any student feels that the marks given to him in anypaper are not uptomark, then he or she can apply revaluation by remitting the fees to the college within a fifteen days after declaration of the result. The college appoints subject expert other than the previous assessor. If there is change in score, it is corrected by examination committee of the college. College has to declare final revaluation result within fifteen days.

B. Grievances regarding university examinations -

Grievances related to Sem III & Sem IV forUniversity Assessment Papers of MMS are forwarded to the University Grievances

Committee. Studentscan obtain photocopy of the answer sheets from university on request. Students who were notsatisfied with their marks at the University examinations can apply for Revaluation/ Reassessmentto the University. The students are notified about the same in due course. The norms regardinggrievances are displayed on University website.

File Description	Documents
Any additional information	[View File]
Link for additional information	https://sscmrmba.org/NAAC/2223/Criteria-2/Examrevaluationuniversityrules.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The MMS Department of Swayam Siddhi College of Management & Research, Bhiwandi has clearly stated Programme Outcome and the Course Outcome of Programme offered by the Institution. The following mechanism is followed by the department to communicate the PO & CO to the teachers and students.

- Hard Copy of syllabus and Learning Outcomes are available in the Library and departmental head for ready reference to the faculties and students.
- Soft Copy of Curriculum and Outcomes of Programme and Courses are also uploaded on the website of the college for reference.
- The importance of the Course outcomes has been communicated to the teachers in the department meetings in the starting of the semesters.
- The students are also made aware of the same through induction programme of the department.
- At the beginning of a course along with the syllabus, students are made aware of the outcome of the course by the respective course teachers.

- Web-Link for Vision, Mission, Programme Outcome & PEO's:

  https://www.swayamsiddhi.org/_files/ugd/37998c_700940bfd8c64ee0b4ca7135ccff5183.pdf

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sscmrmba.org/NBA/20.%20CO%20PO%20Correlation%20Table%20Sample.pdf.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute employs a number of direct and indirect assessment techniques to assess the attainment of programme outcome and course outcome.

A) Direct Assessment Method :

Mid-term evaluation: Mid-term evaluation is carried out throughout mid-term tests at equal intervals in each semester. The test is evaluated after conducting it and results are communicated to and discussed with students.

End-term evaluation: End term evaluation is carried out at the end of the semester. The answer sheets are evaluated after the exam and results are communicated to the students.

Classwork evaluation/ Quiz's/ Assignments/ Presentations: Class performance evaluation of students is carried out at continuous basis through out the semester. Performance assessment of students through quiz/ assignment/ presentation is carried out at regular intervals during the semester

B) Indirect Assessment Method :

Employer Survey: Survey about the course content and programme outcome is taken from the employers who visit the campus for the placement drive purpose.

Alumni Survey: Survey about the course content and programme outcome is taken from the alumni of the Institute.

Student Survey: Students feedback is taken compulsorily at the

end of each semester

Direct Assessment (A) =Average CO Attainment (%) x PO Attainment / Higher Level

Indirect Assessment (B) is evaluated on the basis of surveys conducted through Employer Survey, Alumni Survey and Student Feedback.

The Total Attainment is computed using the formula:

Total Attainment= 0.9*A + 0.1 *B

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	http://www.sscmrmba.org/NBA/20.%20CO%20PO%20Correlation%20Table%20Sample.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

177

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	[View File]()
Paste link for the annual report	https://sscmrmba.org/NAAC/2223/Criteria-2/ANNUAL%20REPORT%202022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.swayamsiddhi.org/feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An environment for research and innovation has been established by SSCMR 1. Development of Human Resources Meritorious, dynamic, and ambitious young faculty members are recruited by the institution at the entry level through a rigorous selection procedure that includes a close examination of applications, and selection interviews to assess candidates' knowledge and teaching abilities. In order to advance to the intended degree of promotion, faculty members are encouraged to improve their teaching, research, administrative, and social service abilities through the yearly performance review system. There are arranged regular sessions for faculty development. Teachers take part in workshops, seminars, and conferences. Seed funding is given to support research financially. It is encouraged for both teaching and non-teaching professionals to undertake Ph.D. programs and improve their qualifications. 2. The library's excellent infrastructure The Library offers first-rate facilities to help researchers with project writing. The Library offers access to a wide variety of online journals. The Library is a DELNET subscriber. The library contains an area designated as the "E-Zone," which is separate from other areas. 3. Center for Virtual Incubation and Entrepreneurship This center was founded to support creative, adaptable, and cost-effective problem-solving. To encourage new businesses and inspire stakeholders to acquire new competencies, an Innovation and Incubation Center has also been built. Other projects consist of:

1. Courses on entrepreneurship. 2. Visits to businesses. 3. Each student will have a project. 4. Skill development to

increase start-up potential Links

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sscmrmba.org/NAAC/2223/3.2.1.22-23.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	[NIL](NIL)
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

26

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has made a contribution to society and the environment by carrying out various extension activities. The faculty members are given responsibilities to engage students in community development programs. The emphasis is given to the holistic development of the students by engaging them in extension activities that help them to be good citizens.

Apart from its assurance of academic excellence, the college organizes various extension activities such asTree Plantation at Lakhvali Village under the Swaccha bharat Scheme ,Joy of Giving - Anudanit Ashram alsoAwareness in the Society about HIV / AIDS with collabationNehru Yuva Kendra Sangthan and Aadhar Samajik Sanstha under the AIDS Awarness Scheme.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

99

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Swayam Siddhi College of Management and Research has adequate infrastructure facility as per AICTE guidelines to facilitate effective teaching and learning. There is enough room on the college campus for all extracurricular, co-curricular, administrative, and academic activities. SSCMR offers top-notch instruction via classroom instruction, hands-on training, and provision of facilities and experiences. We have well-equipped classrooms, seminar hall, computer lab, and library and conference room. The entire campus is covered with CCTV for security reasons. Each classroom has elevated platform.

The institution has well equipped computer lab with 120 computers with internet broadband connectivity of 100 Mbps. The entire lab has a power backup to ensure continuous uninterrupted connectivity.

The library hall, book section, attached reading room is well furnished for the holistic development of students and faculty members. It consists of Digital library where students can have access to books and journals online to enhance their knowledge and research ability.

Seminar hall and classrooms have Wi-Fi facility to connect LCD projectors for PPT presentations. We have water coolers and 2 purifiers in our college for drinking water and are cleaned every week. A separate purchasing committee in consultation with IQAC looks after the needs of infrastructure of the institute.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://sscmrmba.org/NAAC/2223/Criteria-2/Final%20Infra%202022%20-%2023.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college having a well maintained campus and huge ground. We believe in the all-round development of our students. There is a lot of encouragement for the students to participate in sports and culture activities. We have a spacious and well equipped Sports room to play In-door games like table tennis, chess, carroms etc. Sports event competitions are and the winners are awarded and rewarded accordingly. The outdoor games such as shuttle badminton, volleyball, throw ball, cricket, football, kabaddi, hand ball, kho-kho etc. are well practised and played by the students.

Cultural Activities:

Students are encouraged to participate in the cultural events held in the college fests, Annual Sports Day, Guru Poornima, Independence Day Celebration, Navratri Garbha Competition etc., to exhibit cultural talents.

Students are sent to other colleges for intercollegiate.

We got some Committees to enhance the hidden talent of the students namely: Sports & Cultural Committee for overall development of the students' community.

The purchasing committee manages institute's infrastructure requirements and funding for holding sporting and cultural events in coordination with IQAC. After management approval, funds are allotted for cultural and sporting activities. Institution makes sure that financial resources available for facility maintenance are allocated and used efficiently.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sscmrmba.org/NAAC/2223/Criteria-2/Final%20Sports%20equpment%202022%20-%202023.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sscmrmba.org/NAAC/2223/Criteria-2/4.1.3%20Photos%20&%20TT.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

32.85

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SSCMR collegehas a big and spacious library with huge collection of Textbooks, Reference books and journals. The reading room is well furnished to accommodate 75 students at a time and provides a conducive environment for study. Visitor record is maintained in the library. New Arrivals of books and journals are displayed on the Notice Board. The library is under CCTV surveillance.

OPAC: The library has developed an Online Public Access Catalogue.

The library is computerized with barcode-based issue-and-return process. OPAC helps to search books by Title, Author, Subject name, etc.

e-Resources:

The library has subscribed to E-Granthalaya Digital Agenda for Library Automation and Networking Software. It has also subscribed DELNET Database and EBSCO Database.

E-Zone:- The Library has an E-Zone facility for students and teachers who desire to do research work. The Library has visitor's register book where entries of each of the visitors are recorded.

Procedure for purchase of books: There is a Library committee which approves the staff and students' demands for the purchase of new books.

Disposal of Old books and Old Newspapers: the Librarian writes an application to the Library Committee for disposal of old Newspapers and weeding out old books.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.swayamsiddhi.org/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.58

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. There are spacious class rooms and computer lab with sufficient ventilation. Each classroom has elevated platform. The

institution has well equipped computer lab with 120 computers with internet broadband connectivity of 100 Mbps. Maintenance of the computers, Photocopy machine, printers are carried out by specialized person which take cares of installing software, operating systems and other applications on all the computers of the institute. Our library has reference and periodical section to help students understand the subjects in detail. There is Digital library where students can access the computer and Wi-Fi connectivity for doing their research work and can access to digital library like E – Granthalaya, Shodhganga, EBSCO and DELNET, etc. All the classrooms have Wi-Fi facility to connect LCD projectors. Seminar hall has Smart TV and online connectivity. Learning Management System (LMS) is used by all teachers for academic purpose. Entire college premise have Wi-Fi connectivity. Administration office works on ADME software and results are prepared on RESO software. The entire college has a power backup to ensure continuous uninterrupted connectivity for students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sscmrmba.org/NAAC/2223/4.3.1-2-6.pdf

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)
64.44 Lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Cleaning: The housekeeping staff of the institute looks after the daily cleaning and up-keep. In addition, they also do regular garden work which keeps the campus clean and green.

Infrastructure maintenance checklists are regularly updated and maintained in prominent area of the institute.

Electricity: Generator backup facility is available to handle power failures.

Security: A private security agency works in day and night shifts with security guards at the institute's main gate, parking areas etc.

AMC is done with vendors for -

Electrical Maintenance: Kirloskar Power Generator backup for electricity with 35 KV is installed. Its AMC is with Kirloskar Koel Ltd Services. Shanti Inverter Company maintains 5 Inverters in which 2 are online-ups which have 25 KV and Internal Inverter switch have 30 KV capacities.

Aqua guard and Water coolers: AMC for Water cooler of 500 Lit

is with Eureka Forbes Limited.

Air Conditioners: The various A/Cs in the institute is maintained regularly.

Fire Fighting Equipments: A 10 HP booster Pump is kept to Protect Fire extinguishers and is refilled annually.

Library Software AMC: E-Granthalay, Delnet software available for library access.

With EBSCO membership the access is given to all staff and students for E-journals, E-Books, other research articles.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.swayamsiddhi.org/infra-policies

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

362

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

13

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | **B. 3 of the above**

File Description	Documents
Link to Institutional website	https://www.swayamsiddhi.org/expert-lectures
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

196

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

196

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

134

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural

activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

SSCMR actively promotes students' involvement in administrative, co-curricular, and extracurricular activities. This helps in positive approach to fostering a well-rounded and engaging educational experience. The key components are discussed below:

1. Administrative Activities:Feedback Systems: The institution encourages students to provide feedback on administrative matters, helping to improve procedures, and the overall campus experience.

2. Co-curricular Activities:

Integration with Curriculum: Co-curricular activities complement the formal curriculum. This integration enhances students' overall learning experiences and provides opportunities for skill development beyond academic subjects.

Centre and team: The institution supports and encourage the formation of various center's andgroup related to students' interests, fostering a sense of community and shared passions.

```
3. Extracurricular Activities:

Sports and Recreation: Institutions often provide sports
facilities and encourage students to participate in sports and
recreational activities, promoting physical well-being and
teamwork.

- Arts and Culture: Extracurricular activities include
participation in cultural events, drama, music, and other
creative endeavors, contributing to students' personal and
cultural development.

4. Engagement:

- Communication Channels: SSCMR maintains open communication
channels to keep students informed about opportunities for
involvement and engagement.

- Leadership Opportunities: Students are encouraged to take on
leadership roles within various activities, helping them
develop valuable leadership and organizational skills.
```

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni associations at SSCMR plays a crucial role in the development and advancement of the college. Their contributions, whether financial or through support services, proves to be a lasting impact on the overall growth and success of SSCMR. Alumni association assist the institution in ways discussed below:

1. **Financial Support**
2. **Mentorship and Networking**
3. **Knowledge and Expertise Sharing**
4. **Career Services**
5. **Event Participation**
6. **Communication and Engagement**

- Alumni often have valuable professional experiences. 'Alumni meet'connect current students with alumni who provide guidance, advice, and networking opportunities.

- Networking events or platforms facilitates connections among alumni, fostering collaboration and partnerships.

- Alumni are usually willing to share their expertise by participating in lectures, workshops, or seminars, contributing to the academic and intellectual growth of the institution.

- Alumni assist in creating internship opportunities, job placements, or career development programs for current students.

- Alumni networks often serve as valuable resources for job referrals and professional development.

- Engaged alumni proves to be powerful advocates for the institution, helping to raise its profile and attract prospective students.

- Alumni contribute to marketing efforts by sharing success stories, achievements, and positive experiences

- Alumni reunions and other gatherings provide opportunities for networking and reinforcing a sense of community among graduates.

SSCMR regularly acknowlledgetheir efforts, highlightssuccess stories, and involve them in key decision-making processes which helps in strengthening the bond between the college and its alumni.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution:

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its

administration.

The Managing Trustee delegates authority to the Director who, in turn share it with the different levels of functionaries in the college.

The Heads of Departments, the Conveners of various committees and cells along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

Vision Statement

"To create professionally competent leaders for industry with social commitment"

MIssion Statement

M1: To instill human values and leadership qualities for holistic development of students.

M2: To develop analytical skills and capacity in students to achieve leading position in Business organizations

M3: To Enrich students for providing Good Industrial & Corporate exposure to develop entrepreneur spirit.

M4: To inculcate innovative & Sustainable solution to accomplish the dynamic socio economic needs through research.

File Description	Documents
Paste link for additional information	https://sscmrmba.org/NAAC/2122/Criteria%20(6)/6.1.1%20Vision%20Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization Management:

- **The Governing Body (GB) manages the college through College Development Committee (CDC)**
- **There are three levels of Administrative structure:**

Society level – The Governing Body is as per the Director of Technical Education, University of Mumbai and AICTE.

Institute level – Director takes decisions in consultations with the Head of departments. Director has Financial Power of Rs.25,000/-

Department level: The Head of the Department is responsible for the day-to-day administration of the department and report to the Director. He has financial power of Rs.10,000/-.

Participative management:

Staff and students participate in various activities.

1. Strategic Level: Staff members are involved in deciding academic activities and examinations to be conducted in institute.

2. Functional Level: At functional level the faculty members are involved in preparation of annual budget of the department and institute.

3. Operational level: Staff members actively participate in implementing the policies, procedures, and framework of management in order to maintain and achieve the quality standards and achieve vision and mission of the institution. Office staff is involved in executing day to day support services for students and faculties.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed through -

Curriculum Development : Institute is affiliated with Mumbai University which is a state university and all the affiliated institutes follow the syllabus framed by the university.

Teaching and Learning: Looking at the requirement of blended learning and digitization of the

teaching learning process, institute purchased Laptops and Projectors which is used effectively by the faculty members.

Examination and Evaluation: For the university level examination along with supervisor which is appointed as per guidelines of the university, University appoint external squad panel to ensure the smooth execution of the examination.

Research and Development: Institute has Research and Development committee to conduct research programme and support to students and faculties.

Library, ICT and Physical Infrastructure / Instrumentation: Library increased the number of quality subscriptions of Journals and Magazines.

Human Resource Management: Teaching and Non- Teaching members are encouraged to take part in FDP, Seminars and other value added activities.

Industry Interaction / Collaboration: Institute invites industry professionals as a Resource member for various and specialization wise events.

Admission of Students: Admission procedure is as per the guidelines laid by DTE, Government of Maharashtra. Conduct MHCET -MBA-MMS entrance examinations.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

Note : As file size of the different policies is more than 5 mb, link is given to those policies from our website.

SSCMR had framed many policies related to administrative setup, appointment, service rules, and procedures, etc. which is attached as under:

Sr. No

Policies

Web-Link

1

HR Manual

https://www.swayamsiddhi.org/_files/ugd/37998c_33470d123ed746de94667f3cd081a5bb.pdf

2

Service Book

https://www.swayamsiddhi.org/_files/ugd/37998c_d48be890bd9d4ada9fcff5802f411428.pdf

3

Strategic Planning and Accountability Task Force

https://www.swayamsiddhi.org/_files/ugd/37998c_8fa60f6006544ac68637d9ae2844bb24.pdf

4

General Rules & Regulations for Students

https://www.swayamsiddhi.org/_files/ugd/37998c_2dc382239fb24e8aaa38c061d8634c76.pdf

5

Faculty Development Manual

`https://www.swayamsiddhi.org/_files/ugd/37998c_9852158cbf0e4d6d9747623a00d2c434.pdf`

File Description	Documents
Paste link for additional information	https://sscmrmba.org/NAAC/2122/Criteria%20(6)/Organogram.pdf
Link to Organogram of the institution webpage	https://sscmrmba.org/NAAC/2122/Criteria%20(6)/Organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In SSCMR, Staff welfare is given foremost importance. Some welfare measure for teaching and non-teaching staff are itemized below:

- **Medical Leave & Maternity leave for eligible staff members**
- **Faculty members are eligible for Earned Leave**

- **Advances for festivals.**
- **Doctor on Call**
- **Free Transportation from Kalyan and Thane.**
- **Sponsorships to attend and present papers in conferences.**
- **Canteen facility is available at concessional rates.**
- **Internet and free Wi-Fi facilities are also available in campus for staff**
- **Faculty members are provided with cabin and system to facilitate good ambience.**
- **Summer and Winter Vacations for faculty members as per rule**
- **Faculty development programs(FDP) for faculty members on regular basis**
- **Skill development courses are organized for non- teaching staff to improve their skills.**
- **All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme.**
- **Motivation through counseling is done to increase the productivity and allows the staff to work effectively with job satisfaction.**
- **Women Empowerment Cell is established for creating avenues for women members to improve and grow.**

File Description	Documents
Paste link for additional information	http://sscmrmba.org/NAAC/2122/Criteria%20 (6)/2021-22%20Welfare%20Measures_0001.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

15

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

SSCMR strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation No. F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time, for its teaching and non-teaching staff.

The performance of each employee is assessed annually after completion of one year of service.

Teaching Staff

- **The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS).**
- **The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. Weightage is given to these contributions.**
- **The faculty members are informed well in advance of their due promotion.**
- **The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Department, IQAC and the Director.**
- **Based on the performance, recommendations for faculty promotions are done..**

Non-Teaching Staff -All non-teaching staff are also assessed

through annual confidential reports and annual performance appraisal. On satisfactory performance, all employees are granted promotions and financial up gradation.

File Description	Documents
Paste link for additional information	https://sscmrmba.org/NAAC/2122/Criteria%20(6)/6.3.5%20appraisal%20document.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Chairman being a Chartered Accountant, there is automatic financial discipline and strict adherence to the financial policies.

Internal Audit-The Internal Audit is conducted on concurrent basis by our faculty CA Ujwal Dhokania on part time basis. He is responsible for daily checks of all the financial transactions.

Process followed: The Receipts are checked daily on the basis of computer generated reports. Cashier is responsible to tally the cash balance with the Cash reports.

Statutory Audit- M/s. Rakesh Kanthawala & Co. Chartered Accountants is appointed as Statutory Auditors. After the year end and finalization of Accounts, the Statutory Auditors starts its rigorous checking.

Audit process - Daily Fees collections are vouched. Revenue Expenditure and Capital Expenditure Bills and vouchers and purchase of Assets are checked and also verified for sanctions and verifications. Scholarships received and receivables from Government Department are reconciled.

File Description	Documents
Paste link for additional information	http://sscmrmba.org/NAAC/2223/Internal%20AR%202022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For mobilization of funds and resources, the institute involves various committees as well as the Department Heads and Accounts office. The student Tuition fee is the major source of income for the institute. Management of the College sponsor events like seminars and workshops.

A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses.

The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. The Director, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget.

Before the financial year begins, Director and Heads of Departments prepare the college budget. It includes recurring

expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as Library purchases, furniture, Computers, Audio Visual Aids and other development Expenses.

Statutory auditors certify the financial statements every year.

The college promotes research, development, consultancy and such other activities, involving the faculty at various levels.

The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities / extra-curricular activities, and parent teacher meetings and also as an examination center for Government examinations/University Examinations.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.The IQAC at SSCMR was constituted on June 2014 Since then, it has been improving academic delivery and also administrative transperancy. It meets once in three months and works on -

- Annual Quality Assurance Report (AQAR)
- Self-Study Reports as required byISO 9001, UGC 12b etc.
- Performance Based Appraisal System (PBAS) for promotion
- Stakeholder's feedback
- Process Performance & Conformity
- Action Taken Reports
- New Programmes as per National Missions and Govt. Policies.

Two examples of practices institutionalized as a result of IQAC initiatives are as follows:

IQAC led the efforts to acquire the ISO Certifications in the last five years.

(a) The Institute IQAC planned, organized and executed the necessary steps which finally led to the successful award of the ISO 9001:2008 and ISO 9001:2015 certifications in 2015 and 2017 respectively. The process for receiving ISO: 2100 certification has already been initiated.

(b) The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT , Automation of admission, financial and examination processes, up gradation of Wifi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience.

File Description	Documents
Paste link for additional information	https://www.swayamsiddhi.org/iqac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to MMS programme, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

The Orientation Programme tells the students of the philosophy, the uniqueness of the Education system, the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute.

Students are given Time-Table, Programme structure, syllabi in the begining. Feedback from students istaken by the course teacher. Feedback is properly analyzed and shared with the

Director. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years:

- Giving Home Assignments

- Automation of Admission Processes - Provision for online fee payment

- Automation of Examination Processes

- Curriculum Development Workshops in many subjects

- Green initiatives in Campus – tree plantation, Biodiversity Park, Biogas plant,etc.

- MoUs with prestigious Institutes, Universities, Govt. agencies

File Description	Documents
Paste link for additional information	https://sscmrmba.org/NAAC/2122/Criteria%20(6)/6.5.2.PDF
Upload any additional information	View File

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | B. Any 3 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://sscmrmba.org/NAAC/2223/Criteria-2/ANNUAL%20REPORT%202022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

At Swayam Siddhi College of Management & Research, during the academic year 2022-23, the college organised various programs for Promotion of Gender Equity & gender sensitization under theWDC Cell, such as

1.Health Checkup Camp on Mental Health

2. Menstrual Hygiene & Personality Development of female

3. International Women's Day Celebration

Specific facilities provided for women in terms of: a. safety and security; b. counseling; c. common rooms; d. daycare centers for young children; e. any other relevant information in SSCMR

We installed CCTV cameras on all floors, as well as in the counseling and first aid rooms, the girls' common room on the floor, and the sanitary napkin disposal machine.

File Description	Documents
Annual gender sensitization action plan	https://sscmrmba.in/NAAC/2223/7.1%20Action%20plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://sscmrmba.org/NAAC/2223/7.1.1%202022-23.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The declared goal of our Institution is "Clean Campus, Green campus." Through the planning of several awareness campaigns, planting of trees, and other initiatives, the SSCMR CSR & Infrastructure Committee has been taken initiatives. In addition to these initiatives, students are taught the value of trash management and various garbage disposal techniques through seminars and courses on topics like environmental awareness and solid waste management. The following efforts are being undertaken on our campus in order to keep the institute environment clean and green. They are listed in the following order:

- **E-Waste Management**
- **Plastic Waste Management**
- **Dry Waste Management**
- **Wet Waste Management**

- **Biomedical Waste Management**
- **Waste recycling system**

We strictly adhere to trash segregation on our campus and use dry and wet garbage bins everywhere to create a friendly and healthy atmosphere. We also have separate bin to collect e-waste. The institute has installed sanitary disposal machine in the girl's washroom to dispose bio-medical waste. Canteen leftovers and wet waste from waste bins are decomposed in our compost, while dry waste generated is transferred for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SSCMR provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Priority in admission to socially and economically weaker sections of the society. In order to support education, financially less fortunate and qualified students are eligible for minority, SC, and ST scholarships. During the Year 2022-23 against marked seat count of 54 for SC & ST, OBC Category, 26 Students were admitted.

At SSCMR, Different sports and cultural activities organized inside the campus, to promote harmony towards each other like Days Celebration viz, International Women's Day, Teachers Day Celebration, Traditional Day, Bollywood Day, Navratri, and various Indoor and Outdoor Sportsactivities like Carrom, Table -Tannis, Cricket, Volleyball etc. Competition during Annual Sports 22-23

SSCMR had also took opportunity to visit an Orphanage named Mahatma Jyotiba phule adivasi seva mandal sanchalit anudanit ashram kharbao on 8th october 2022. There were around 500 children with few caretakers and a few in charge.Our team distributed food, Clothes, general medicine and other items .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day

Constitution Day is observed annually on November 26. The program begins with a reading of the Preamble to the Constitution, which is followed by lectures aimed at making students more aware of their responsibilities towards the rights, duties, and responsibilities outlined in the Constitution. Students are invited to take part in associated events, such as class discussionson topics like " Know your Legal rights/Constitution, Life of Baba Saheb Bheem Rao Ambedkar etc

Celebration of National Days

The Institute observes Independence Day, Republic Day, and Maharashtra Day on August 15, August 26, and May 1, respectively, each year. Students, faculty and non-faculty staff, invitees, guests, and other participants all join the event. The customary protocol of the event includes flag hosting, the national anthem, an oath of national integrity, and the distribution of sweets.

Social Values

SSCMR had also visited an Orphanage named Mahatma Jyotiba phule adivasi seva mandal sanchalit anudanit ashram kharbao. There were around 500 children with few caretakers and a few in charge. HIV/AIDS awareness program & Tree Plantation Drive was also arrenged during the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sscmrmba.org/NAAC/2223/7.1.9%202022-23.pdf
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We, at SSCMR Celebrates commemorating a variety of national and international days, events, and festivals. It is essential to teaching and helping pupils develop a solid sense of cultural belief. National holidays and celebrations are important because they teach people about our nation's history and cultural heritage and uphold moral principles. The observance of national holidays fosters a sense of patriotism in students. By planning all of these events, it encourages students'

overall development.

Celebration of various days like:

- Independence Day
- Republic Day
- Guru Purnima
- Teachers Day
- Navratri
- International Women's day
- Holi

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the Practice: -- EMPOWERMENT FOR THE ECONOMICALLY WEAKER SECTION TO MAKE THEM SWAYAM SIDHHA

SCMR empowers economically weaker sections by providing higher education and job opportunities. It offers counseling to female students and parents, focusing on education's impact on social aspects. Programs like Beti Bachao and Padhega India Tabhi Toh Badhega help address issues like lack of knowledge, social boundaries, and financial support. The institute's success is evident in the ratio of male and female students in the academic year, academic excellence, and participation in various activities. The institute's implementation is smooth due to its location in a less developed area with a high minority population, and the lack of additional infrastructure or human resources required.

BEST PRACTICE 2

2. TITLE OF THE PRACTICE-EXPERIENTIAL LEARNING THROUGH NATIONAL AND INTERNATIONAL INDUSTRIAL EXPOSURE

Experiential learning through national and international industrial exposure aims to make students observe the working culture and management of these industries, support learning by doing, motivate them to focus on academic and extra-curricular activities. The context of experiential learning is to provide local, national, and international exposure to students. SSCMR provides this opportunity to all enrolled students, with the cost of visits borne by the institute. SSCMR addresses the problem of lack of industrial exposure facilities in most management institutes, providing real industrial exposure for students and faculties.

NOTE: Best practice in detailas per the prescribed format is attached

File Description	Documents
Best practices in the Institutional website	https://sscmrmba.org/NAAC/2223/7.2%20(A)%202022-23%20Best%20Practices-1-5.pdf
Any other relevant information	https://sscmrmba.org/NAAC/2223/7.2%20BEST%20PRACTICE.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The aim of our organization is to build a knowledge-based society that possesses the capacity to meet the challenges of a global economy through aptitude for research, integrity and honesty, discipline, innovation, and the dignity of labor.

We are giving our students multiple opportunities to improve their capabilities in order to fulfill the previously stated aim and supply society with highly motivated and skilled professionals with social commitment. The following is a description of key skill development activities:

To develop an atmosphere that encourages the student's holistic

growth and offers them professional etiquette communication skills and additional abilities through various STC activities, maintain a high standard of communication skills among the students. These activities will be useful in facing interviews where accuracy in grammar, GDs, public speaking, etc. is required.

We run initiatives like current affairs contests and business plan concepts and their execution to improve placement chances in order to raise understanding of current industry trends.

SPECIFIC FOCUS AREAS

1. Skill- or Application based learning:
2. Effective and efficient use of IT and multimedia resources in teaching and learning processes:
3. Industry- institute connectivity for better understanding.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

1. To Upgrade the Infrastructure Developments for the Benefit of Students and Institution as a whole.

2. To Conduct More Number of Industry Exposure Activities like Industry VIsit, Corporate Guest lectures, Alumni Experts, etc

3. To Conduct Variuos Training Porgrammes for Students Development like Soft Skills, Personality Development, Spoken English. Computer Skills, Mock Interviews, GD, PI etc.

4. To Bring More Companies for Placementof Students with higher packages.

5. To Apply for NAAC 2nd Cycle Accredition

6. To Motivate Students & Faculties to publish more number of Research papers in Quality Journal/ UGC Care Listed Journals