



SWAYAM SIDDHI MITRA SANGH'S COLLEGE OF MANAGEMENT & RESEARCH

(Affiliated to University of Mumbai, Approved by AICTE & Recognised by Govt. of Maharashtra DTE Code :MB 3133)
(An ISO 9001-2015 Certified Institute)

Swayam Siddhi Educational Campus, Sonadevi Compound, Temghar, Bhiwandi - 421302
Contact : 248257 / 249191 Website : www.sscmmba.in

NAAC Cycle- II Criteria: 5 Student support and progression

5.1.4 Students Grievance Redressal committee

Sr. No	Particulars	Pg. No
1.	Academic Year (2023-22)	1
2.	Academic Year (2021-22)	20
3.	Academic Year (2020-21)	37
4.	Academic Year (2019-20)	41
5.	Academic Year (2018-19)	46

Student / College Grievances Redressal Cell – SGRC

File Report

A.Y. 2022-2023



SWAYAM SIDDHI COLLEGE OF MANAGEMENT & RESEARCH

[Approved by AICTE, Affiliated to University of Mumbai & Govt. of Maharashtra DTE Code – MB 3133]

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Next to Saibaba Temple, Near Junction of Thane-Kalyan Bypass, Upper Thane – 421 3022 -

248257/249191. E- mail: sscmr.mba@gmail.com . Website: www.sscmrmba.in

Student / College Grievances Redressal Cell – SGRC:

Preface and objectives:

Student / College Grievance Redressal Cell is formed to address all student related grievances as per the AICTE Clause 1 of section 23, Act 1987 (52 of 1987), Establishment of Mechanism for Grievance Redressal) Regulations, 2012 and University of Mumbai Circular No. DSD/05/ of 2019 dated May 14, 2019 which also refers to Maharashtra Government Resolution Dated Feb 27, 2019.

The roles, responsibilities and composition of this committee will be revised as and when regulatory authorities review their guidelines.

The Committee is referred to as Student Grievances Redressal Cell (SGRC) as per notification issued by AICTE and College Grievances Redressal Cell (CGRC) as per circular of University of Mumbai. However, composition, roles and responsibilities are very similar.

At SSCMR, this committee will be referred to as Student Grievances Redressal cell (SGRC).

All grievances of students relating to College/Institution shall first be addressed to Student (College) Grievance Redressal Cell (SGRC) to be constituted at the level of College/Institution:

Objectives:

- To prevent unfair practices and to provide a mechanism to innocent students for redressal of their grievances regarding imparting education and admission.



Membership

Sr. No	Name of Members	Designation
1	DrAnil Matkar	Chairperson
2	Prof SaritaBhogare	Coordinator (Secretary)
3	Prof HuzaimaMomin	Member
4	Prof SudhakarIyer	Member
5	Mr. BhavikBhanushali	Member

Term

- Nominated members shall have a term of 3 years from the date of appointment.
- If any vacancy occurs in the office of such member, the vacancy shall be filled within 2 months by the Director and the member so appointed shall hold office for the residual term for which the earlier member shall have held the office if the vacancy had not occurred.

Meetings and Quorum

- The committee will meet at least once a year or as and when student grievances are received on the portal.



Functions of Committee

- The SGRC shall exercise the following role and perform the following functions, namely
- To address and process applications with necessary documentation related to grievances of students received from the portal available on college website.
- To maintain and update grievances portal with help of website committee on the college website and give it wide publicity to each staff and students (ex: notice board, Prospectus, website)
- To hear and settle grievances raised by students in accordance to published notification time to time.
- The committee shall resolve the grievance of the complainant student by giving an opportunity of hearing to all the concerned parties and following principles of natural justice
- The SGRC shall not discuss any sub-judice matters.
- To prepare and submit the recommendations relating to the redressal of grievances to the concerned authorities.
- To consider and submit recommendations and suggestion in respect of reforms in the working of various sections/units/departments/cells of the College/Institution relating to the redressal of grievances of students.
- To prepare and present Annual Report regarding working of the SGRC.

Role of Chairperson

The Chairperson shall finalize the date of meeting of SGRC in discussion with Member Secretary. The Chairperson shall preside over the meeting of SGRC. In absence of chairperson – member secretary will chair the meeting.



Responsibility of Committee Coordinator (Member Secretary)

- The Member Secretary of SGRC shall maintain the documentation of the grievances of students who have registered their grievances on the portal of the College/Institution.
- The Member Secretary shall prepare the Agenda for the meeting of the Student (College) Grievance Redressal Cell (SGRC) in consultation with the Chairperson and shall communicate to all members prior to the meeting.
- The Member Secretary shall convene meeting of College Grievance Redressal Cell (SGRC) in consultation with the Chairperson in order to redress the grievances registered on portal within 15 days of its receiving.
- In case of student grievances, the Member Secretary shall prepare Minutes and Action Taken Report for College Grievance Redressal Cell (SGRC) and submit it to proper authorities.
- In case of student grievances, The Member Secretary shall upload the Decisions/Resolutions/Minutes/Action Taken Report of SGRC on the portal.
- The Member Secretary shall communicate the Minutes and Action Taken Report of each meetings of SGRC for the information to the Director.
- The Member Secretary will prepare Annual Report regarding working of the SGRC and submit it to the Director

Role of Committee members:

The Committee members are responsible to attend the meetings and support the committee in all its affairs.





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248257/249191. E- mail: sscmr.mba@gmail.com . Website: www.sscmrmba.in

Date: 8th Aug, 2022

Minutes

Minutes of the Meeting:

The staff meeting was conducted today i.e. 8th Aug, 2022 at 11.am under the chairmanship of the Director. The items on the agenda were discussed one by one.

Following teachers were present for the meeting:

Sr. No.	Name of the Faculty	No of Absentee
1.	Dr Anil Matkar	Nil
2.	Prof Sarita Bhogare	
3.	Prof Huzaima Momin	
4.	Prof Sudhakar Iyer	
5.	Mr. Bhavik Bhanushali	

Following points were Discussed and approved:

1. SCGR Committee for the Year 2021-22 formed.
2. Functions of SCGR Committee was also given.
3. No other points were discussed.




Director

Student / College Grievances Redressal Cell – SGCR AY 2018-2019

Sr. No	Name of Members	Designation
1	Dr Anil Matkar	Chairperson
2	Prof SaritaBhogare	Coordinator (Secretary)
3	Prof Sanju Gupta	Member
4	Prof PawanBhadang	Member
5	Mr. BhavikBhanushali	Member





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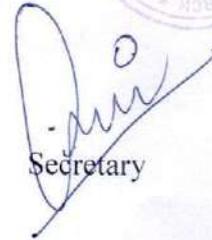
Ref. No. SSCMR/_____/ 2022-23 Date: 10th Jan 2023

NOTICE

This is to inform all the faculty members that Meeting of SGCR will be held on 15th Jan., 2023 at 11.00 am in Directors Cabin to discuss the following points:

1. To Review on any grievances received from students
2. Any other matter with the permission of Chair.




Secretary



SWAYAM SIDDHI COLLEGE OF MANAGEMENT & RESEARCH

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248257/249191. E- mail: sscmr.mba@gmail.com . Website: www.sscmrmba.in

Date: 15th Jan 2023

Minutes

Minutes of the Meeting:

The staff meeting was conducted today i.e. 15th Jan 2020 at 11:00am under the chairmanship of the HOD. The items on the agenda were discussed one by one and following resolutions were passed.

Following teachers were present for the meeting:

Sr. No.	Name of the Faculty	Sign
1.	Dr Anil Matkar	
2.	Prof Sarita Bhogare	
3.	Prof Huzaima Momin	
4.	Prof Sudhakar Iyer	
5.	Mr. Bhavik Bhanushali	

Following points were Discussed and approved:

1. Functions of SCGR Committee was also given.
2. No other points were discussed.





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Ref. No. SSCMR/ARC/---/2022-23

Date: 11th July 2022

ANTI RAGGING COMMITTEE- 2022-23

Minutes of Meeting:

1. Meeting of Anti-ragging committee was conducted and discussed the roles and responsibilities of members to prevent ragging and students' harassment activities in the college campus.
2. There is no any case of anti-ragging or students' harassment or ragging has been registered while conducting academic and sport activities.



Director
Swayam Siddhi College of
Management & Research



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ANTI RAGGING COMMITTEE: Academic Year – 2022-23

1.1 Preface

SSCMR always ensures to provide a conducive, safe and secured environment to students. Ragging in any form is strictly prohibited in college. Ragging is cognizable offence as per the directives of Hon'ble Supreme Court. If any incident of ragging comes to the notice of committee, strict action will be taken against person(s) violating the rules and policies.

Objectives

- To provide safe and secured environment for students in the college.
- To prohibit, prevent and eliminate ragging in all its forms.
- To build effective mechanism to deal with ragging.
- To take effective measures to deal with ragging or related activities.

1.2. Membership:

The Anti Ragging committee of SSCMR comprises of Chairperson (Director), In-charge (Faculty), Non-Teaching Staff and students as members for the AY: 2022-23

Sr. No	Name of the Person	Designation	Contact Number	Signature
1	Dr. Anil Matkar	Chairperson	8097545380	
2	Prof. Huzaima Momin	Convenor	8231366002	
3	CA. Ujwal Dhokania	HOD	9819595554	
4	Prof. Rahul Shah	Asst. Professor	9222337373	
5	Prof. Sharique Momin	Asst. Professor	7887745452	
6	Prof. Pratiksha Deolalkar	Asst. Professor	7506084881	
7	Mr. Jiten Bendle	Students' member	-	
8	Madoo Mariya Shahab	Students' member	91730627448	



Director
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1.3: Meetings and Quorum:

Meetings is conducted once in each semester.

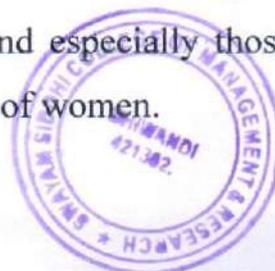
1.4: Functions and Duties of Anti Ragging Committee:

The committee will decide and finalize Anti Ragging Regulations for the institution, in accordance with the prevailing regulations of various statutory bodies.

1. To conduct Anti Ragging Committee meeting every month, or in case of any compliant registers as and when basis.
2. Institute display rules and regulations of anti-ragging on the website of the college.
3. To suggest measures to tighten vigil against any act which constitutes ragging. 5. Measures for prevention of ragging so that freshers, senior students and every staff of the institute are made aware of the measures.
4. Ensuring that the actions to be taken are as per the guidelines of the relevant regulations of the regulatory bodies
5. Timely circulation of action taken report to the concerned authorities against Anti Ragging in the college.

1.5: Responsibilities:

- Devise mechanism for receiving, processing and addressing all information regarding incidence of ragging and anti-ragging policy in college.
- Advise Disciplinary Committee and sub – committees on new policies or directives on handling cases of ragging (as applicable) from time to time.
- Timely address grievances of stakeholders and especially those related to gender sensitivity issues including sexual harassment of women.





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- Sensitization of employees towards cases of ragging.
- Seek advice of expert to handle complicated grievance cases related to ragging apart from advice by other committee(s)/ sub-committee(s), if need arises. Compile/ submit biannual basis, the grievance summary report (on cases related to ragging) if any along with recommendations.
- Maintain all records, statements, actions and other correspondences related to ragging cases.
- Ensure the formation of the various cells and committees and their proper functioning and monitoring mechanism.

1.6: Procedure:

Anti- ragging Squad to conduct an on-the-spot enquiry in to any incidents of ragging referred to it by the Chairman or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case maybe. The enquiry report along with recommendation shall be submitted to the Anti Ragging Committee for action. Provided that the Anti- Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the Chairman or natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and consideration such other relevant information as may be required.





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Ref. No. SSCMR/ARC/---/2022-23

Date: 07/07/2022

ANTI RAGGING COMMITTEE

NOTICE

All committee members of Anti-ragging Committee are hereby informed that the committee meeting is scheduled on **11th July 2022** in the Conference Room to discuss on the following agenda:

1. Discuss on the awareness and roles and responsibilities of members to anti-ragging committee & Issue of appointment Letter to the committee Members.
2. Any other issue with the permission of chair.



Director
Swayam Siddhi College of
Management & Research



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Ref. No. SSCMR/ARC/---/2022-23

Date: 11th July 2022

ANTI RAGGING COMMITTEE- 2022-23

Minutes of Meeting:

1. Meeting of Anti-ragging committee was conducted and discussed the roles and responsibilities of members to prevent ragging and students' harassment activities in the college campus.
2. There is no any case of anti-ragging or students' harassment or ragging has been registered while conducting academic and sport activities.



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ANTI RAGGING COMMITTEE: Academic Year – 2022-23

1.1 Preface

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Objectives

- To provide safe and secured environment for students in the college.
- To prohibit, prevent and eliminate ragging in all its forms.
- To build effective mechanism to deal with ragging.
- To take effective measures to deal with ragging or related activities.

1.2. Membership:

The Anti Ragging committee of SSCMR comprises of Chairperson (Director), In-charge (Faculty), Non-Teaching Staff and students as members for the AY: 2022-23

Sr. No	Name of the Person	Designation	Contact Number	Signature
1	Dr. Anil Matkar	Chairperson	8097545380	
2	Prof. Huzaima Momin	Convenor	8231366002	
3	CA. Ujwal Dhokania	HOD	9819595554	
4	Prof. Rahul Shah	Asst. Professor	9222337373	
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7	Mr. Jiten Bendle	Students' member	-	
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1.3: Meetings and Quorum:

Meetings is conducted once in each semester.

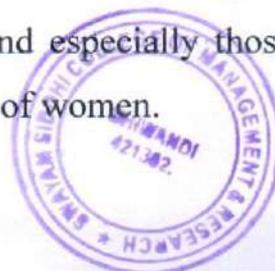
1.4: Functions and Duties of Anti Ragging Committee:

The committee will decide and finalize Anti Ragging Regulations for the institution, in accordance with the prevailing regulations of various statutory bodies.

1. To conduct Anti Ragging Committee meeting every month, or in case of any compliant registers as and when basis.
2. Institute display rules and regulations of anti-ragging on the website of the college.
3. To suggest measures to tighten vigil against any act which constitutes ragging. 5. Measures for prevention of ragging so that freshers, senior students and every staff of the institute are made aware of the measures.
4. Ensuring that the actions to be taken are as per the guidelines of the relevant regulations of the regulatory bodies
5. Timely circulation of action taken report to the concerned authorities against Anti Ragging in the college.

1.5: Responsibilities:

- Devise mechanism for receiving, processing and addressing all information regarding incidence of ragging and anti-ragging policy in college.
- Advise Disciplinary Committee and sub – committees on new policies or directives on handling cases of ragging (as applicable) from time to time.
- Timely address grievances of stakeholders and especially those related to gender sensitivity issues including sexual harassment of women.





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- Sensitization of employees towards cases of ragging.
- Seek advice of expert to handle complicated grievance cases related to ragging apart from advice by other committee(s)/ sub-committee(s), if need arises. Compile/ submit biannual basis, the grievance summary report (on cases related to ragging) if any along with recommendations.
- Maintain all records, statements, actions and other correspondences related to ragging cases.
- Ensure the formation of the various cells and committees and their proper functioning and monitoring mechanism.

1.6: Procedure:

Anti- ragging Squad to conduct an on-the-spot enquiry in to any incidents of ragging referred to it by the Chairman or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case maybe. The enquiry report along with recommendation shall be submitted to the Anti Ragging Committee for action. Provided that the Anti- Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the Chairman or natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and consideration such other relevant information as may be required.





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Ref. No. SSCMR/ARC/---/2022-23

Date: 07/07/2022

ANTI RAGGING COMMITTEE

NOTICE

All committee members of Anti-ragging Committee are hereby informed that the committee meeting is scheduled on **11th July 2022** in the Conference Room to discuss on the following agenda:

1. Discuss on the awareness and roles and responsibilities of members to anti-ragging committee & Issue of appointment Letter to the committee Members.
2. Any other issue with the permission of chair.



Director
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ANTI RAGGING COMMITTEE: Academic Year – 2021-22

1.1 Preface

SSCMR always ensures to provide a conducive, safe and secured environment to students. Ragging in any form is strictly prohibited in college. Ragging is cognizable offence as per the directives of Hon'ble Supreme Court. If any incident of ragging comes to the notice of committee, strict action will be taken against person(s) violating the rules and policies.

Objectives

- To provide safe and secured environment for students in the college.
- To prohibit, prevent and eliminate ragging in all its forms
- To build effective mechanism to deal with ragging
- To take effective measures to deal with ragging or related activities

1.2. Membership:

The Anti Ragging committee of SSCMR comprises of Chairperson (Director), In-charge (Faculty), Non-Teaching Staff and students as members for the AY: 2021-22

Sr. No	Name of the Person	Designation	Contact Number
1	Dr. Anil Matkar	Chairperson	8091545380
1	Mr. Ujwal Dhokania	Convenor	9819595554
2	Mrs. Grishma	Librarian- Member	9730627948
3	Mr. Sharique Momin	Students' member	9887745452
4	Mrs. Pratiksha Deolalkar	Students' member	7506084881
5	Mr. Saood Ansari	Students' member	
6	Ms. Anjali Singh	Students' member	





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1.3: Meetings and Quorum:

Meetings is conducted once in each semester.

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The committee will decide and finalize Anti Ragging Regulations for the institution, in accordance with the prevailing regulations of various statutory bodies.

1. To conduct Anti Ragging Committee meeting every month, or in case of any compliant registers as and when basis.
2. Institute display rules and regulations of anti-ragging on the website of the college.
3. To suggest measures to tighten vigil against any act which constitutes ragging.
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4. Ensuring that the actions to be taken are as per the guidelines of the relevant regulations of the regulatory bodies
5. Timely circulation of action taken report to the concerned authorities against Anti Ragging in the college.

1.5: Responsibilities:

- Devise mechanism for receiving, processing and addressing all information regarding incidence of ragging and anti-ragging policy in college.
- Advise Disciplinary Committee and sub – committees on new policies or directives on handling cases of ragging (as applicable) from time to time.
- Timely address grievances of stakeholders and especially those related to gender sensitivity issues including sexual harassment of women.
- Sensitization of employees towards cases of ragging.
- Seek advice of expert to handle complicated grievance cases related to ragging apart from advice by other committee(s)/ sub-committee(s), if need arises. Compile/





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submit biannual basis, the grievance summary report (on cases related to ragging) if any along with recommendations.

- Maintain all records, statements, actions and other correspondences related to ragging cases.
- Ensure the formation of the various cells and committees and their proper functioning and monitoring mechanism.

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Head Anti-Ragging Committee

Director

Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/—/2021-22

Date: 07/07/2021

ANTI RAGGING COMMITTEE

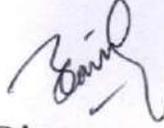
NOTICE

All committee members of Anti-ragging Committee are hereby informed that the committee meeting is scheduled on **14th July 2021** in the Director's Office to discuss on the following agenda:

5. Discuss on the awareness and roles and responsibilities of members to anti-ragging committee & Issue of appointment Letter to the committee Members.
6. Any other issue with the permission of chair.




Head Anti-Ragging Committee


Director

Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/---/2021-22

Date: 10th July 2021

ANTI RAGGING COMMITTEE- 2021-22

Minutes of Meeting:

1. Meeting of Anti-ragging committee was conducted and discussed the roles and responsibilities of members to prevent ragging and students' harassment activities in the college campus.
3. There is no any case of anti-ragging or students' harassment or ragging has been registered while conducting academic and sport activities.



Head Anti Ragging Committee

Director

Director
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Ref. No. SSCMR/ARC/---/2021-22

Date: 16th December, 2021

ANTI RAGGING COMMITTEE

NOTICE

All committee members of Anti-ragging Committee are hereby informed that the committee meeting is scheduled on **21st December 2021** in staff Room to discuss on the following agenda:

1. Discuss and take update about students' harassments and ragging activities in the college campus.
2. Any other issue permission with chair.



Head Anti-Ragging Committee

Director
Director
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Ref. No. SSCMR/ARC/---/2021-22

Date: 22nd December, 2021

ANTI RAGGING COMMITTEE- 2021-22

Minutes of Meeting:

- A. Anti-ragging committee meeting was conducted and update was taken from committee members about ragging cases and students abuses in the college campus while conducting academic activities, sports activities or co-curriculum activities.
- B. During the college hours and while conducting co-curriculum events there was no any case of students' harassment or ragging has been registered in the college.



In-charge Anti Ragging Committee

Director
Swayam Siddhi College of Management & Research



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ANTI RAGGING COMMITTEE: Academic Year – 2021-22

1.1 Preface

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- To build effective mechanism to deal with ragging
- To take effective measures to deal with ragging or related activities

1.2. Membership:

The Anti Ragging committee of SSCMR comprises of Chairperson (Director), In-charge (Faculty), Non-Teaching Staff and students as members for the AY: 2021-22

Sr. No	Name of the Person	Designation	Contact Number
1	Dr. Anil Matkar	Chairperson	8091545380
1	Mr. Ujwal Dhokania	Convenor	9819595554
2	Mrs. Grishma	Librarian- Member	9730627948
3	Mr. Sharique Momin	Students' member	9887745452
4	Mrs. Pratiksha Deolalkar	Students' member	7506084881
5	Mr. Saood Ansari	Students' member	
6	Ms. Anjali Singh	Students' member	





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1.3: Meetings and Quorum:

Meetings is conducted once in each semester.

1.4: Functions and Duties of Anti Ragging Committee:

The committee will decide and finalize Anti Ragging Regulations for the institution, in accordance with the prevailing regulations of various statutory bodies.

1. To conduct Anti Ragging Committee meeting every month, or in case of any compliant registers as and when basis.
2. Institute display rules and regulations of anti-ragging on the website of the college.
3. To suggest measures to tighten vigil against any act which constitutes ragging.
5. Measures for prevention of ragging so that freshers, senior students and every staff of the institute are made aware of the measures.
4. Ensuring that the actions to be taken are as per the guidelines of the relevant regulations of the regulatory bodies
5. Timely circulation of action taken report to the concerned authorities against Anti Ragging in the college.

1.5: Responsibilities:

- Devise mechanism for receiving, processing and addressing all information regarding incidence of ragging and anti-ragging policy in college.
- Advise Disciplinary Committee and sub – committees on new policies or directives on handling cases of ragging (as applicable) from time to time.
- Timely address grievances of stakeholders and especially those related to gender sensitivity issues including sexual harassment of women.
- Sensitization of employees towards cases of ragging.
- Seek advice of expert to handle complicated grievance cases related to ragging apart from advice by other committee(s)/ sub-committee(s), if need arises. Compile/





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submit biannual basis, the grievance summary report (on cases related to ragging) if any along with recommendations.

- Maintain all records, statements, actions and other correspondences related to ragging cases.
- Ensure the formation of the various cells and committees and their proper functioning and monitoring mechanism.

1.6: Procedure:

Anti- ragging Squad to conduct an on-the-spot enquiry in to any incidents of ragging referred to it by the Chairman or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case maybe. The enquiry report along with recommendation shall be submitted to the Anti Ragging Committee for action. Provided that the Anti- Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the Chairman or natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and consideration such other relevant information as may be required.



Head Anti-Ragging Committee

Director

Director
Swayam Siddhi College of
Management & Research



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Ref. No. SSCMR/ARC/—/2021-22

Date: 07/07/2021

ANTI RAGGING COMMITTEE

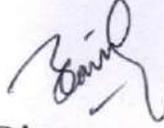
NOTICE

All committee members of Anti-ragging Committee are hereby informed that the committee meeting is scheduled on **14th July 2021** in the Director's Office to discuss on the following agenda:

5. Discuss on the awareness and roles and responsibilities of members to anti-ragging committee & Issue of appointment Letter to the committee Members.
6. Any other issue with the permission of chair.




Head Anti-Ragging Committee


Director

Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/---/2021-22

Date: 10th July 2021

ANTI RAGGING COMMITTEE- 2021-22

Minutes of Meeting:

1. Meeting of Anti-ragging committee was conducted and discussed the roles and responsibilities of members to prevent ragging and students' harassment activities in the college campus.
3. There is no any case of anti-ragging or students' harassment or ragging has been registered while conducting academic and sport activities.



Head Anti Ragging Committee

Director

Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/---/2021-22

Date: 16thDecember, 2021

ANTI RAGGING COMMITTEE

NOTICE

All committee members of Anti-ragging Committee are hereby informed that the committee meeting is scheduled on **21st December 2021** in staff Room to discuss on the following agenda:

1. Discuss and take update about students' harassments and ragging activities in the college campus.
2. Any other issue permission with chair.



Head Anti-Ragging Committee

Director
Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/---/2021-22

Date: 22nd December, 2021

ANTI RAGGING COMMITTEE- 2021-22

Minutes of Meeting:

- A. Anti-ragging committee meeting was conducted and update was taken from committee members about ragging cases and students abuses in the college campus while conducting academic activities, sports activities or co-curriculum activities.
- B. During the college hours and while conducting co-curriculum events there was no any case of students' harassment or ragging has been registered in the college.



In-charge Anti Ragging Committee

Director
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ANTI RAGGING COMMITTEE: Academic Year – 2020-21

1.1 Preface

SSCMR always ensures to provide a conducive, safe and secured environment to students. Ragging in any form is strictly prohibited in college. Ragging is cognizable offence as per the directives of Hon'ble Supreme Court. If any incident of ragging comes to the notice of committee, strict action will be taken against person(s) violating the rules and policies.

Objectives

- To provide safe and secured environment for students in the college.
- To prohibit, prevent and eliminate ragging in all its forms
- To build effective mechanism to deal with ragging
- To take effective measures to deal with ragging or related activities

1.2 Membership:

The Anti Ragging committee of SSCMR College comprises of Chairperson (Director), In-charge (Faculty), Non-Teaching Staff and students as members for the AY: 2020-21

Sr. No	Name of the Person	Designation	Sign
1	Dr. Arloph Johnvieira	Chairperson	Arloph Johnvieira
1	Mr. Ujwal Dhokania	Convenor	Ujwal Dhokania
2	Mrs. Grishma	Librarian- Member	Grishma
3	Mr. Dharmaraja Ganeshan	Asst Professor	Dharmaraja Ganeshan
4	Mr. Rahul Shah	Asst Professor	Rahul Shah
5	Mr. Sameer Qureshi	Students' member	Sameer Qureshi
6	Ms. Monu Sharma	Students' member	Monu Sharma





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1.3: Meetings and Quorum:

Meetings is conducted once in each semester.

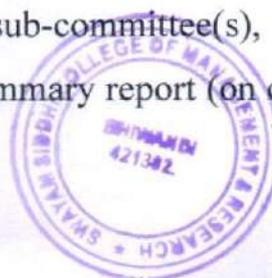
1.4: Functions and Duties of Anti Ragging Committee:

The committee will decide and finalize Anti Ragging Regulations for the institution, in accordance with the prevailing regulations of various statutory bodies.

1. To conduct Anti Ragging Committee meeting every month, or in case of any compliant registers as and when basis.
2. Institute display rules and regulations of anti-ragging on the website of the college.
3. To suggest measures to tighten vigil against any act which constitutes ragging. 5. Measures for prevention of ragging so that freshers, senior students and every staff of the institute are made aware of the measures.
4. Ensuring that the actions to be taken are as per the guidelines of the relevant regulations of the regulatory bodies
5. Timely circulation of action taken report to the concerned authorities against Anti Ragging in the college.

1.5: Responsibilities:

- Devise mechanism for receiving, processing and addressing all information regarding incidence of ragging and anti-ragging policy in college.
- Advise Disciplinary Committee and sub – committees on new policies or directives on handling cases of ragging (as applicable) from time to time.
- Timely address grievances of stakeholders and especially those related to gender sensitivity issues including sexual harassment of women.
- Sensitization of employees towards cases of ragging.
- Seek advice of expert to handle complicated grievance cases related to ragging apart from advice by other committee(s)/ sub-committee(s), if need arises. Compile/ submit biannual basis, the grievance summary report (on cases related to ragging) if any along with recommendations.





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- Maintain all records, statements, actions and other correspondences related to ragging cases.
- Ensure the formation of the various cells and committees and their proper functioning and monitoring mechanism.

1.6: Procedure:

Anti- ragging Squad to conduct an on-the-spot enquiry in to any incidents of ragging referred to it by the Chairman or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case maybe. The enquiry report along with recommendation shall be submitted to the Anti Ragging Committee for action. Provided that the Anti- Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the Chairman or natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and consideration such other relevant information as may be required.



Head Anti-Ragging Committee

Director

Director
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Ref. No. SSCMR/ARC/---/2020-21

Date:

ANTI RAGGING COMMITTEE

NOTICE

All committee members of Anti-ragging Committee are hereby informed that the committee meeting is scheduled on **19th July 2020** on Google meet platform to discuss on the following agenda:

3. Discuss and create awareness and roles with responsibilities of members of anti-ragging committee & Issue of appointment Letter to the committee Members.
4. Any other issue with the permission of chair.

Head Anti-Ragging Committee



Director

Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/---/2020-21

Date: 21st July 2020

ANTI RAGGING COMMITTEE- 2020-21

Minutes of Meeting:

1. Meeting of Anti-ragging committee was conducted and discussed the roles and responsibilities of members to prevent ragging and students' harassment activities in the college campus.
2. There is no any case of anti-ragging or students' harassment or ragging has been registered in the college.

Head Anti Ragging Committee



Director

Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/---/2020-21

Date: 13th January 2021



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ANTI RAGGING COMMITTEE

NOTICE

Due to Corona Pandemic College was closed hence no any Meeting has been called.

Head Anti-Ragging Committee

Director

Director
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ANTI RAGGING COMMITTEE- 2020-21

Minutes of Meeting:

Corona-19 Pandemic.





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ANTI RAGGING COMMITTEE: Academic Year -2019-20

1.1 Preface

SSCMR always ensures to provide a conducive, safe and secured environment to students. Ragging in any form is strictly prohibited in college. Ragging is cognizable offence as per the directives of Hon'ble Supreme Court. If any incident of ragging comes to the notice of committee, strict action will be taken against person(s) violating the rules and policies.

Objectives

- To provide safe and secured environment for students in the college.
- To prohibit, prevent and eliminate ragging in all its forms
- To build effective mechanism to deal with ragging
- To take effective measures to deal with ragging or related activities

1.2 Membership:

The Anti Ragging committee of SSCMR comprises of Chairperson (Principal), In-charge (Faculty), Non-Teaching Staff and students as members for the AY: 2019-20:

Sr. No	Name of the Person	Designation	Sign
1	Dr. Ginlianlal Buhril	Director	
1	Mr. Parag Khandekar	Professor	
2	Mr. Vilas Tayde	Asst Professor	
3	Mr. Ujwal Dhokania	Asst Professor	
4	Mr. Suhas Jategaonkar	Asst Professor	
5	Mrs Sarita Bhogare	Asst Professor	
6	Mrs. Aastha Sharma	Asst Professor	

1.3: Meetings and Quorum:

Meetings is conducted once in each semester.





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1.6: Procedure:

Anti- ragging Squad to conduct an on-the-spot enquiry in to any incidents of ragging referred to it by the Chairman or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case maybe. The enquiry report along with recommendation shall be submitted to the Anti Ragging Committee for action. Provided that the Anti- Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the Chairman or natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and consideration such other relevant information as may be required.



Head -Anti-Ragging Committee

Director

Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/—/2019

Date:

ANTI RAGGING COMMITTEE

NOTICE

All committee members of Anti-ragging Committee are hereby informed that the committee meeting is scheduled on **Saturday, 8th September 2019** in the Board Room to discuss on the following agenda:

Agenda:

1. Discuss and create awareness of anti-ragging and roles and responsibilities of committee for the Academic Year 2019-20 & Issue of appointment Letter to the committee Members.
2. Any other issue permission with chair.



Head Anti-Ragging Committee

Director
Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/---/2019

Date:

ANTI RAGGING COMMITTEE- 2019-20

Minutes of Meeting:

1. Anti-ragging committee meeting conducted and discussed about anti-ragging activities like continuous in touch with students representative and make awareness and preventive measures against ragging activities in the campus.
2. There is no any case of anti-ragging or students' harassment or ragging has been registered in the college.
3. It seems the anti-ragging squad is conducting their roles and responsibilities at satisfied level.



Head -Anti Ragging Committee

Director

Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/—/2020

Date: 4th March 2020

ANTI RAGGING COMMITTEE

NOTICE

All committee members of Anti-ragging Committee are hereby informed that the committee meeting is scheduled on Wednesday, 11th March 2020 in the Board Room to discuss on the following agenda:

Agenda:

1. Discuss and take update about student's harassments and ragging activities in the college campus.
2. Any other issue permission with chair.



Head Anti-Ragging Committee

Director

Director
Swayam Siddhi College of
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Ref. No. SSCMR/ARC/---/2020

Date: 12th March 2020

ANTI RAGGING COMMITTEE- 2019-20

Minutes of Meeting:

1. Anti-ragging committee meeting conducted and took update from committee members about ragging cases and students abuses in the college campus while conducting academic activities, sports activities or co-curriculum activities.
2. There is no any case of students' harassment or ragging has been registered in the college.




Head Anti Ragging Committee


Director
Director
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Ref. No. SSCMR/Admn./2018-2019/ 116

Date: - 04/09/2018

COMMITTEE FOR STUDENTS ANTI RAGGING

As per the guidelines of AICTE/COA, New Delhi, a committee for students Anti Ragging is formed at Swayam Siddhi College of Management and Research, Bhiwandi

The following members, teaching, non teaching and students are hereby appointed as the members of the committee:

Sr No	Name of Members	Designation
1	Dr. Pandey Krishna Chandra	Chairman /Director
2	Ms. Trupti Sandesh Pagare	Member of Teaching staff
3	Mr. Kishor Parmar	Member of Non teaching staff
4	Ms. Sharmeen Batliwala	Member (NGO)
5	Dy. Insp. Auhuti	Member (Dy Inspector)
6	Mr. Bollu Ravindra	Member (Representative of Parent)
7	Mr. Zole Milind Bhagavanta	Member (Representative of Students)
8	Ms. Ambekar Sayali Sunil	Member (Representative of Students)

The procedure to be followed for the Students Anti Ragging is enclosed for Compliance.


DIRECTOR
Swayam Siddhi College of
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Functions:

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness with a fresher or any other students.
2. Indulging in rowdy or undisciplined activities by any students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
3. Asking any student to do any act which such student will not in the ordinary courses do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
4. Any Act by a senior student that prevents disrupts or disturbs the regular academic activity of any other student or fresher.
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any Act of physical abuse including all variants of it, sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
7. Any Act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other students.
8. Any act that effects the mental health and self- confidence of a fresher or any other students with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other students.

Will be scrutinized and penalized by the Anti Ragging Committee.

Procedure:

All complaints regarding ragging, abuse by spoken words, affect the mental health and self confidence should be referred to the chairman of the committee.


DIRECTOR
Swayam Siddhi College of
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Ref. No. SSCMR/Admn./2018-2019/ 116

Date: - 04/09/2018

ANTI RAGGING SQUAD

As per the guidelines of AICTE/COA, New Delhi, a committee for students Anti Ragging is formed at Swayam Siddhi College of Management and Research, Bhiwandi

The following members, Teaching, non teaching and students are hereby appointed as the members of the committee:

Sr No	Name of Members	Designation
1	Dr. Dr. Pandey Krishna Chandra	Chairman /Director
2	Ms. Trupti Sandesh Pagare	Member of Teaching staff
3	Mr. Kishor Parmar	Member of Non teaching staff
4	Mr. Bollu Ravindra	Member (Representative of Parent)
5	Mr. Zole Milind Bhagavanta	Member (Representative of Students)
6	Ms. Ambekar Sayali Sunil	Member (Representative of Students)

The procedure to be followed for the Students Anti Ragging is enclosed for Compliance.

Functions:

- Anti Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.

Procedure:

Anti- ragging Squad to conduct an on the spot enquiry in to any incidents of ragging referred to it by the Chairman or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be and the enquiry report along with recommendation shall be submitted to the Anti Ragging Committee for action. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the Chairman or natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and consideration such other relevant information as may be required.


DIRECTOR
Swayam Siddhi College of
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Ref. No. SSCMR/Admn./2018-2019/ 116

Date: - 04/09/2018

To
The Joint Director
Government polytechnic Building,
49, Kherwadi, Ali Yawar Jung Marg,
Bandra (E)
Mumbai-400 051

Dear Sir,

We hereby state that we have collected Anti Raging form from students for the Academic Year 2018-19


DIRECTOR
Swayam Siddhi College of
Management & Research